



Entry 1 School Information and Cover Page (New schools that were not open for instruction for the 2018-19 school year are not required to complete or submit an annual report this year).

Created: 07/24/2019 • Last updated: 08/26/2019

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer (**as of June 30, 2019**) or you may not be assigned the correct tasks.

BASIC INFORMATION

a. SCHOOL NAME CHARTER SCHOOL FOR APPLIED TECHNOLOGIES

(Select name from the drop down menu)

a1. Popular School Name (Optional) (No response)

b. CHARTER AUTHORIZER (As of June 30th, 2019) Regents Authorized Charter School

Please select the correct authorizer as of June 30, 2019 or you may not be assigned the correct tasks.

c. DISTRICT / CSD OF LOCATION Kenmore Tonawanda

d. DATE OF INITIAL CHARTER 01/2001

e. DATE FIRST OPENED FOR INSTRUCTION 08/2001

f. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)

MISSION STATEMENT

The Charter School for Applied Technologies prepares students to attain family sustaining careers by integrating career exploration and a lifelong learning culture.

g. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)

KEY DESIGN ELEMENTS (Brief heading followed by a description of each Key Design Elements (KDE). KDEs are those general aspects of the school that are innovative or unique to the school’s mission and goals, are core to the school’s overall design, and are critical to its success. The design elements may include a specific content area focus; unique student populations to be served; specific educational programs or pedagogical approaches; unique calendar, schedule, or configurations of students and staff; and/or innovative organizational structures and systems.

Variable 1	A Focus on Learning CSAT does not rely on compliance with a specific way of delivering instruction (a focus on teaching) and/or using only a specific set of materials/programs in order to ensure progress. The school relies on analyzing the outcomes (learning) to select a great variety of inputs (teaching). After teams select the essential learning and agree on a common evidence of learning, individual teachers are allowed a great deal of latitude in the delivery of instruction, provided that all techniques and methods are scrutinized once the assessment data is available. In other words, the effective practices are not predetermined but they become evident upon data analysis.
Variable 2	A school organized for every student’s success. The school is comprised of highly effective same grade level teams in grades K 6 and subject area teams in grades 7 12 who meet daily and perform as professional learning teams.
Variable 3	A better use of time. For all grades, the school day is one hour longer than in conventional schools. In addition, students will attend approximately 188 days per school year. A variety of after school activities and academic programs will be offered.
Variable 4	A rich and challenging curriculum. The curriculum is built around five domains: humanities and the arts, mathematics and science, character and ethics, practical arts and skills, and physical fitness and health. Common Core/New Generation aligned, high standards of achievement have been developed for each domain.
Variable 5	Professional development in the context of the team work.

	Following a focus on learning, teachers are empowered to request professional development help at the moment they identify the need rather than being mandated to participate in imposed focus on teaching experiences.
Variable 6	Assessment that provides accountability. Student progress is monitored in many ways to help ensure that standards are met. The capacity of teaching teams to engage in deep analysis of achievement data is aided by the use of eDoctrina® software which was developed at CSAT.
Variable 7	A professional environment for teachers. Teachers receive the career development, resources, responsibilities, and opportunities that talented professionals deserve. They also find the best possible working conditions in an atmosphere that encourages the highest respect. Our most talented teachers work with administrators to design and implement professional development programs, oversee and support the effective induction and development of new teachers.
Variable 8	A focus on Applied Technologies. Every student and faculty member has the opportunity to apply the latest and most efficient technology tools to the work at hand: teaching and learning. As part of the school to career focus, students explore how applied technologies revolutionize and define family sustaining careers such as advanced manufacturing.
Variable 9	A partnership with families. Quarterly meetings with teachers give family members an accurate and vivid picture of their child's accomplishments and needs. When developmentally appropriate, these meeting are student directed thus allowing the student a deeper understanding of his/her performance and maximizing family participation. In addition, CSAT strives to become a family friendly school by allowing parents to participate meaningfully in school governance through our Parent Advisory Council (PAC) and by respecting parents as consumers of education.
Variable 10	A school tailored to the community. CSAT tailors the instructional program to the interests of the community, especially in areas such as New York State and local economy, career environment, history, and geography. In addition, the school links community service providers with the needs of students and their families.

Need additional space for variables

No

h. SCHOOL WEB ADDRESS (URL)

www.csat.k12.org

i. TOTAL MAX APPROVED 2308

**ENROLLMENT FOR THE 2018-19
SCHOOL YEAR (exclude Pre-K
program enrollment)**

j. TOTAL STUDENT ENROLLMENT 2232

**ON JUNE 30, 2019 (exclude Pre-K
program enrollment)**

**k. GRADES SERVED IN SCHOOL YEAR 2018-19 (does not include Pre-K program
students)**

Check all that apply

Grades Served	K, 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12
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**l. DOES THE SCHOOL CONTRACT WITH A CHARTER OR
EDUCATIONAL MANAGEMENT
ORGANIZATION?** No

FACILITIES INFORMATION

m. FACILITIES

Will the school maintain or operate multiple sites in 2019-20?

	Yes, 3 sites
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School Site 1 (Primary)

m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K 5, 6 9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	2303 Kenmore Avenue Buffalo, NY 14207	716 876 7505	Kenmore Tonawanda	K 5	No

m1a. Please provide the contact information for Site 1.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Andrew Lyle			
Operational Leader	Susan Jurewicz			
Compliance Contact	Garrick Loveria			
Complaint Contact	Andrew Lyle			
DASA Coordinator	John Bresnock			
Phone Contact for After Hours Emergencies	Andrew Lyle			

m1b. Is site 1 in public (co-located) space or in private space?

Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Site 1 Certificate of Occupancy (COO)

<https://nysed.cso.reports.fluidreview.com/resp/110030661/yFPTXS6fVy/>

Site 1 Fire Inspection Report

<https://nysed.cso.reports.fluidreview.com/resp/110030661/nBjtmqxAKU/>

School Site 2

m2. SCHOOL SITES

Please provide information on Site 2 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K 5, 6 9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 2	2245 Kenmore Avenue Buffalo, NY 14207	716 876 7505	Kenmore Tonawanda	9 12	No

m2a. Please provide the contact information for Site 2.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Andrew Lyle	[REDACTED]		[REDACTED]
Operational Leader	Ann Morgante			
Compliance Contact	Garrick Loveria			
Complaint Contact	Andrew Lyle			
DASA Coordinator	Joshua Koszuta			
Phone Contact for After Hours Emergencies	Andrew Lyle			

m2b. Is site 2 in public (co-located) space or in private space? Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m2d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 2 if located in private space in NYC or located outside of NYC .

Site 2 Certificate of Occupancy (COO)

<https://nysed.cso.reports.fluidreview.com/resp/110030661/s65leHxILr/>

Site 2 Fire Inspection Report

<https://nysed.cso.reports.fluidreview.com/resp/110030661/bZoeZBX06f/>

School Site 3

m3. SCHOOL SITES

Please provide information on site 3 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K 5, 6 9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 3	24 Shoshone Street Buffalo, NY 14214	716 876 7505	Buffalo	6 8	No

m3a. Please provide the contact information for Site 3.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Andrew Lyle			
Operational Leader	Gregory Mott			
Compliance Contact	Garrick Loveria			
Complaint Contact	Andrew Lyle			
DASA Coordinator	Matthew Lebeda			
Phone Contact for After Hours Emergencies	Andrew Lyle			

m3b. Is site 3 in public (co-located) space or in private space?

Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m3d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 3 if located in private space in NYC or located outside of NYC .

Site 3 Certificate of Occupancy (COO)

<https://nysed.cso.reports.fluidreview.com/resp/110030661/grgnexlqgo/>

Site 3 Fire Inspection Report

<https://nysed.cso.reports.fluidreview.com/resp/110030661/kTf19ow766/>

CHARTER REVISIONS DURING THE 2018-19 SCHOOL YEAR

n1. Were there any revisions to the school’s charter during the 2018-19 school year? (Please include approved or pending material and non-material charter revisions). No

ATTESTATION

o. Individual Primarily Responsible for Submitting the Annual Report.

Name	Tanya Moore
Position	CFO
Phone/Extension	
Email	

p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES if you agree and then use the mouse on your PC or the stylist on your mobile device to sign your name).**

Yes

Signature, Head of Charter School

A handwritten signature in black ink, appearing to read "Andrew John J. H." with a stylized flourish at the end.

Signature, President of the Board of Trustees

A handwritten signature in black ink, appearing to read "AS Overland" with a long horizontal stroke at the end.

Date

2019/07/31

Thank you.

The University of the State of New York
THE STATE EDUCATION DEPARTMENT
Office of Facilities Planning - Room 1060 Education Building Annex
Albany, New York 12234

NONPUBLIC SCHOOL BUILDING FIRE SAFETY REPORT

(PLEASE PRINT)

All buildings which are owned, operated, or leased by nonpublic schools must be inspected annually for compliance with applicable sections of 8NYCRR155 Regulations of the Commissioner of Education and for compliance with the New York State Uniform Fire Prevention and Building Code (NYSUFPCB).

School Name

C	H	A	R	T	E	R		H	I	G	H		A	P	P	L	I	E	D		T	E	C	H
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Facility/Building Name

H	I	G	H		S	C	H	O	O	L														
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Street Address (NO PO Box Numbers)

2	2	4	5		K	E	N	M	O	R	E		A	V	E									
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City/Town/Village

T	O	N	A	W	A	N	D	A															
---	---	---	---	---	---	---	---	---	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Zip Code

1	4	2	0	7
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Name of Municipality Responsible for Local Code Enforcement

T	O	W	N		O	F		T	O	N	A	W	A	N	D	A								
---	---	---	---	--	---	---	--	---	---	---	---	---	---	---	---	---	--	--	--	--	--	--	--	--

Nonpublic School BEDS Code

1	4	2	6	0	1	8	6	0	0	3	1
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INSTRUCTIONS

- Read the "Manual for New York State Nonpublic School Facility Fire Safety Inspections" prior to inspecting the facility.
- A separate report must be completed for each building and location.
- **Part I:** General Information. School officials must complete this section annually.
- **Part II-B Regulations of the Commissioner 155.25:** This section must be completed for schools with electrically operated partitions (Question 8, Non-Conformance Report Sheet) pursuant to the Fire Code and Property Maintenance Code of New York State.
Questions 9-26 on the Non-Conformance Report Sheet must be completed for all schools.
- **Part III Certifications.** To be completed by individuals as indicated.
- This form must be kept on file at the school for three years and must be available for public review.
- **Submitting the Report:** The final submission package includes a total of five pages. After the inspection, sign the Certifications page (Part III, p.5), staple the pages together, and mail to the address above.

**Part I: General Information and Fire/Life Safety History
(to be completed annually)**

1. Indicate the primary use of this facility: (check one box)

a) Student Instruction	<input checked="" type="checkbox"/>	b) Other Student Use (dormitory, dining hall, physical education building, etc.)	<input type="checkbox"/>
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2. Is there a fire sprinkler system in this facility? Yes No

If yes, is the sprinkler alarm connected with the building alarm? Yes No

3. Is there a fire hydrant system for facility protection? Yes No
If yes, indicate ownership of the system.

Public Owned School Owned Other _____ (specify)

4. Indicate the ownership of this facility.

Leased Owned Other _____ (specify)

5. What is the current gross square footage of this facility? (to the nearest whole ten feet)

				9	2	0	0	0	0

6. If this facility is used for instruction, complete (a) – (d); otherwise go to question #7.

a) Fire drills were held in accordance with Section 807 of State Education Law and Sections F405 and F408 of the New York State Fire Code. Yes No

b) Average time to evacuate this facility:

<table border="1"> <tr><td></td><td>2</td></tr> </table>		2	<table border="1"> <tr><td>0</td><td>6</td></tr> </table>	0	6
	2				
0	6				
Minutes	Seconds				

c) Arson and fire prevention instruction was provided in accordance with Section 808 of State Education Law; which requires every school in New York State to provide a minimum of 45 minutes of instructions in arson, fire prevention, injury prevention, and life safety during each month that school is in session.

Yes No

d) Employee fire prevention, evacuation, and fire safety training was provided and Records maintained in accordance with Section F406 of the New York State Fire Code.

Yes No

7. If the fire alarm was activated since the last annual fire inspection, was the fire department immediately notified?

Yes No

8. Have there been any fires in this facility since the last annual fire inspection?

Yes _____ No

If yes, indicate:

a) Number of fires

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b) Total number of injuries

--	--

c) Total cost of property damage

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Part II: Nonpublic School Fire Safety Non-Conformance Report Sheet

School Name _____ Building Name _____

Part II-B			Part II-B			Part II-B		
Item #	Non-Conformance	Date Corrected	Item #	Non-Conformance	Date Corrected	Item #	Non-Conformance	Date Corrected
08A-2			12O-2			19E-1		
08B-2			13A-2			19F-1		
08C-2			13B-2			19G-1		
08D-2			14A-2			19H-2		
08E-2			14B-2			20A-1		
09A-2			14C-2			20B-1		
09B-2			14D-1			20C-1		
09C-1			14E-1			21A-3		
09D-1			15A-2			22A-3		
09F-2			15B-1			22B-3		
09G-2			15C-2			22C-3		
10A-2			15D-2			23A-1		
10B-2			16A-2			23B-1		
			16B-2					
10C-1			16 C-2			23C-1		
10D-1			17A-3			23D-2		
11A-2			17B-2			24A-3		
11B-1			17C-2			25A-3		
11C-2			17D-2					
11D-2			17E-1					
11E-1			17F-3					
12A-1			17G-1					
12B-3			17H-2					
12C-2			17I-2					
12D-2			17J-1					
12E-1			17K-1					
12F-1			17L-1					
12G-1			18A-2					
12H-1			18B-2					
12I-1			18C-2					
12J-1			18D-2					
12K-1			19A-3					
12L-1			19B-2					
12M-1			19C-1					
12N-1			19D-1					

If any additional non-conformances are observed, check item 25A-3 and list the Code section below.

Inspector
The inspector has been provided with a copy of the previous year's school fire safety report:

Yes No

All schools complete Section 8 only of the building has electrically-operated folding partitions.

Inspection:

Fire Safety Inspector:

Name H. Shay Fire Protection Inc.
Mark F. Mallick Inspector
PO Box 122
Williamsville, NY 14231
(716) 650-4009
Reg. #1086-7049B

Registry # _____

Part III: Nonpublic School Certifications

Section III-A. Fire Inspector

The individual noted below inspected this building on 11-7-18 (date) and the information in this Report represents, to the best of their knowledge and belief, an accurate description of the building and conditions they observed. The individual that performed this inspection has maintained their certification requirements pursuant to Title 19 Part 434.5(a)(2).

Name: _____ Telephone #: _____
Title: _____ Registry # _____
H. Shay Fire Protection Inc. (as designated by the NYS Fire Administrator)
Mark F. Mallick Inspector
PO Box 122
Williamsville, NY 14231
(716) 850-4009
Reg. #1086 7049B
Signature: M-F Mallick

Section III-B. Building Administrator or Designee

The individual noted below certifies that this building was inspected as indicated in Section III-A above.

Name: Kevin P. Hoth Telephone #: _____
Title: Maintenance Manager

Section III-C. School Administrator, Director, or Headmaster

I hereby submit this fire inspection report on behalf of the Board of Trustees and certify that:

1. Public notice of report availability has been published, and that
2. Any nonconformances noted as corrected on the *Nonpublic Fire Safety Non-Conformance Report Sheet* portion of this report were corrected on the date indicated, and that
3. For any uncorrected nonconformances that appear on this report, the Board of Trustees, at the meeting held pursuant to Section 807-a of New York State Education Law, adopted a written plan of correction for those nonconformances, and such plan is available for public inspection.

Name: Andrew Lyle Telephone #: _____
Title: Superintendent Signature: _____

Section III-D. Local Municipal Code Enforcement Official

The nonpublic school official shall enter the name and telephone number of the local municipal code enforcement official having jurisdiction over this facility, and the name of the municipality where this nonpublic school facility is sited.

Name: Sheridan Peak Fire Dist Telephone #: _____
City/Town/Village: Tonawanda



CITY OF BUFFALO

Certificate of Occupancy

Certificate No. [Redacted]

In accordance with the appropriate laws of the State of New York and/or the Ordinances of the City of Buffalo the structure(s) located at **1902 HERTEL**, Buffalo, New York, having been inspected and found to conform substantially to applicable laws, ordinances, rules of regulations, said structure(s) is hereby certified for occupancy. This Certificate is issued subject to the limitation herein specified and is valid until revoked unless automatically voided by the condition set forth on the reverse side of this certificate.

James Comerford
Comptroller of Permit and Inspection Services

Date Issued: 10/24/2014

Total Occupancies:

No. Units: N/A No. Stories: 3 No. Rooms: N/A Building Type: 3B

Construction: Masonry Class: E

Zoning District: R-2 Smoke Detectors: Y Carbon Monoxide Detectors: Y

Application Code: Building Code of NYS

Permit No: 229167 Permit Date: 01/23/2014 Receipt No: N/A

Inspector: Piccolo, Michael Date Inspected: 07/16/2014

Building Usage:

Story:	Use:
Basement:	Kitchen/Cafeteria/Lounge/Storage/classrooms/Shower/Utilities
1 st Floor:	Offices/Classrooms/Clinic/Gym/Media Room/Auditorium
2 nd Floor:	Studio/Classrooms/Faculty Rooms
3 rd Floor:	Offices/Classrooms/Music Room/Storage

SEE REVERSE SIDE



The University of the State of New York
THE STATE EDUCATION DEPARTMENT
Office of Facilities Planning - Room 1060 Education Building Annex
Albany, New York 12234

NONPUBLIC SCHOOL BUILDING FIRE SAFETY REPORT

(PLEASE PRINT)

All buildings which are owned, operated, or leased by nonpublic schools must be inspected annually for compliance with applicable sections of 8NYCRR155 Regulations of the Commissioner of Education and for compliance with the New York State Uniform Fire Prevention and Building Code (NYSUFPBC).

School Name

CHARTER SCHOOL APPLIED TECH

Facility/Building Name

MIDDLE SCHOOL

Street Address (NO PO Box Numbers)

24 SHOSHONE STREET

City/Town/Village

BUFFALO

Zip Code

14214

Name of Municipality Responsible for Local Code Enforcement

CITY OF BUFFALO

Nonpublic School BEDS Code

142601860031

INSTRUCTIONS

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- A separate report must be completed for each building and location.
- **Part I:** General Information. School officials must complete this section annually.
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- This form must be kept on file at the school for three years and must be available for public review.
- **Submitting the Report:** The final submission package includes a total of five pages. After the inspection, sign the Certifications page (Part III, p.5), staple the pages together, and mail to the address above.

Part I: General Information and Fire/Life Safety History
(to be completed annually)

1. Indicate the primary use of this facility: (check one box)

a) Student Instruction	<input checked="" type="checkbox"/>	b) Other Student Use (dormitory, dining hall, physical education building, etc.)	
------------------------	-------------------------------------	--	--

2. Is there a fire sprinkler system in this facility? Yes _____ No
 If yes, is the sprinkler alarm connected with the building alarm? Yes _____ No _____

3. Is there a fire hydrant system for facility protection? Yes _____ No _____
 If yes, indicate ownership of the system.
 Public Owned School Owned _____ Other _____ (specify)

4. Indicate the ownership of this facility.
 Leased Owned _____ Other _____ (specify)

5. What is the current gross square footage of this facility? (to the nearest whole ten feet)

				8	1	3	2	4	

6. If this facility is used for instruction, complete (a) – (d); otherwise go to question #7.

a) Fire drills were held in accordance with Section 807 of State Education Law and Sections F405 and F408 of the New York State Fire Code. Yes No _____

b) Average time to evacuate this facility:

	2
--	---

28	
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 Minutes Seconds

c) Arson and fire prevention instruction was provided in accordance with Section 808 of State Education Law; which requires every school in New York State to provide a minimum of 45 minutes of instructions in arson, fire prevention, injury prevention, and life safety during each month that school is in session. Yes No _____

d) Employee fire prevention, evacuation, and fire safety training was provided and Records maintained in accordance with Section F406 of the New York State Fire Code. Yes No _____

7. If the fire alarm was activated since the last annual fire inspection, was the fire department immediately notified? Yes No _____

8. Have there been any fires in this facility since the last annual fire inspection?

Yes _____ No

If yes, indicate:

a) Number of fires

--	--

b) Total number of injuries

--	--

c) Total cost of property damage

\$

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Part II: Nonpublic School Fire Safety Non-Conformance Report Sheet

School Name CHARTER School
For APPLIED TECH

Building Name Middle School

Part II-B			Part II-B			Part II-B		
Item #	Non-Conformance	Date Corrected	Item #	Non-Conformance	Date Corrected	Item #	Non-Conformance	Date Corrected
08A-2			120-2			19E-1		
08B-2			13A-2			19F-1		
08C-2			13B-2			19G-1		
08D-2			14A-2			19H-2		
08E-2			14B-2			20A-1		
09A-2			14C-2			20B-1		
09B-2			14D-1			20C-1		
09C-1			14E-1			21A-3		
09D-1			15A-2			22A-3		
09F-2			15B-1			22B-3		
09G-2			15C-2			22C-3		
10A-2			15D-2			23A-1		
10B-2			16A-2			23B-1		
10C-1			16B-2			23C-1		
10D-1			16 C-2			23D-2		
11A-2			17A-3			24A-3		
11B-1			17B-2			25A-3		
11C-2			17C-2					
11D-2			17D-2					
11E-1			17E-1					
12A-1			17F-3					
12B-3			17G-1					
12C-2			17H-2					
12D-2			17I-2					
12E-1			17J-1					
12F-1			17K-1					
12G-1			17L-1					
12H-1			18A-2					
12I-1			18B-2					
12J-1			18C-2					
12K-1			18D-2					
12L-1			19A-3					
12M-1			19B-2					
12N-1			19C-1					
			19D-1					

If any additional non-conformances are observed, check item 25A-3 and list the Code section below.

Inspector
The inspector has been provided with a copy of the previous year's school fire safety report:

Yes _____ No

All schools complete Section 8 only of the building has electrically-operated folding partitions.

Inspection:

Fire Safety Inspector: Name _____

Date _____
H. Shay Fire Protection Inc.
Mark F. Mallick Inspector
PO Box 122
Williamsville, NY 14231
(716) 650-4009

Registry # _____

Part III: Nonpublic School Certifications

Section III-A. Fire Inspector

The individual noted below inspected this building on 9/6/18 (date) and the information in this Report represents, to the best of their knowledge and belief, an accurate description of the building and conditions they observed. The individual that performed this inspection has maintained their certification requirements pursuant to Title 19 Part 434.5(a)(2).

Name: H. Shay Fire Protection Inc. Telephone #: ()
Mark F. Mallick Inspector
Title: PO Box 122 Registry # _____
Williamsville, NY 14231 (as designated by the NYS Fire Administrator)
(716) 650-4009
Reg. #1086-7049B
Signature: M-F Mallick

Section III-B. Building Administrator or Designee

The individual noted below certifies that this building was inspected as indicated in Section III-A above.

Name: JOEL MENA Telephone #: [REDACTED]
Title: Director Support Operations

Section III-C. School Administrator, Director, or Headmaster

I hereby submit this fire inspection report on behalf of the Board of Trustees and certify that:

1. Public notice of report availability has been published, and that
2. Any nonconformances noted as corrected on the *Nonpublic Fire Safety Non-Conformance Report Sheet* portion of this report were corrected on the date indicated, and that
3. For any uncorrected nonconformances that appear on this report, the Board of Trustees, at the meeting held pursuant to Section 807-a of New York State Education Law, adopted a written plan of correction for those nonconformances, and such plan is available for public inspection.

Name: Andrew Kyle Telephone #: [REDACTED]
Title: Superintendent Signature: [Signature]

Section III-D. Local Municipal Code Enforcement Official

The nonpublic school official shall enter the name and telephone number of the local municipal code enforcement official having jurisdiction over this facility, and the name of the municipality where this nonpublic school facility is sited.

Name: City of Buffalo Telephone #: [REDACTED]
City/Town/Village: Buffalo

The University of the State of New York
THE STATE EDUCATION DEPARTMENT
Office of Facilities Planning - Room 1060 Education Building Annex
Albany, New York 12234

NONPUBLIC SCHOOL BUILDING FIRE SAFETY REPORT

(PLEASE PRINT)

All buildings which are owned, operated, or leased by nonpublic schools must be inspected annually for compliance with applicable sections of 8NYCRR155 Regulations of the Commissioner of Education and for compliance with the New York State Uniform Fire Prevention and Building Code (NYSUFPBC).

School Name

CHARTER SCHOOL APPLIED TECH

Facility/Building Name

ELEMENTARY

Street Address (NO PO Box Numbers)

2303 KENMORE AVE

City/Town/Village

TONAWANDA

Zip Code

14207

Name of Municipality Responsible for Local Code Enforcement

TOWN OF TONAWANDA

Nonpublic School BEDS Code

142601860031

INSTRUCTIONS

- Read the "Manual for New York State Nonpublic School Facility Fire Safety Inspections" prior to inspecting the facility.
- A separate report must be completed for each building and location.
- **Part I:** General Information. School officials must complete this section annually.
- **Part II-B Regulations of the Commissioner 155.25:** This section must be completed for schools with electrically operated partitions (Question 8, Non-Conformance Report Sheet) pursuant to the Fire Code and Property Maintenance Code of New York State.
Questions 9-26 on the Non-Conformance Report Sheet must be completed for all schools.
- **Part III Certifications.** To be completed by individuals as indicated.
- This form must be kept on file at the school for three years and must be available for public review.
- **Submitting the Report:** The final submission package includes a total of five pages. After the inspection, sign the Certifications page (Part III, p.5), staple the pages together, and mail to the address above.

Part I: General Information and Fire/Life Safety History
(to be completed annually)

1. Indicate the primary use of this facility: (check one box)

a) Student Instruction	<input checked="" type="checkbox"/>	b) Other Student Use (dormitory, dining hall, physical education building, etc.)	<input type="checkbox"/>
------------------------	-------------------------------------	--	--------------------------

2. Is there a fire sprinkler system in this facility? Yes No
 If yes, is the sprinkler alarm connected with the building alarm? Yes No

3. Is there a fire hydrant system for facility protection? Yes No
 If yes, indicate ownership of the system.
 Public Owned School Owned Other _____ (specify)

4. Indicate the ownership of this facility.
 Leased Owned Other _____ (specify)

5. What is the current gross square footage of this facility? (to the nearest whole ten feet)

			1	3	8	9	5	0	

6. If this facility is used for instruction, complete (a) – (d); otherwise go to question #7.
 a) Fire drills were held in accordance with Section 807 of State Education Law and Sections F405 and F408 of the New York State Fire Code. Yes No

b) Average time to evacuate this facility:

0	2	3	8
Minutes		Seconds	

c) Arson and fire prevention instruction was provided in accordance with Section 808 of State Education Law; which requires every school in New York State to provide a minimum of 45 minutes of instructions in arson, fire prevention, injury prevention, and life safety during each month that school is in session. Yes No

d) Employee fire prevention, evacuation, and fire safety training was provided and Records maintained in accordance with Section F406 of the New York State Fire Code. Yes No

7. If the fire alarm was activated since the last annual fire inspection, was the fire department immediately notified? Yes No

8. Have there been any fires in this facility since the last annual fire inspection?

Yes _____ No

If yes, indicate:

a) Number of fires

--	--

b) Total number of injuries

--	--

c) Total cost of property damage

\$

--	--	--	--	--	--	--	--	--	--

Part II: Nonpublic School Fire Safety Non-Conformance Report Sheet

School Name _____ Building Name _____

Part II-B			Part II-B			Part II-B		
Item #	Non-Conformance	Date Corrected	Item #	Non-Conformance	Date Corrected	Item #	Non-Conformance	Date Corrected
08A-2			12O-2			19E-1		
08B-2			13A-2			19F-1		
08C-2			13B-2			19G-1		
08D-2			14A-2			19H-2		
08E-2			14B-2			20A-1		
09A-2			14C-2			20B-1		
09B-2			14D-1			20C-1		
09C-1			14E-1			21A-3		
09D-1			15A-2			22A-3		
09F-2			15B-1			22B-3		
09G-2			15C-2			22C-3		
10A-2			15D-2			23A-1		
10B-2			16A-2			23B-1		
10C-1			16B-2					
10D-1			16 C-2			23C-1		
11A-2			17A-3			23D-2		
11B-1			17B-2			24A-3		
11C-2			17C-2			25A-3		
11D-2			17D-2					
11E-1			17E-1					
12A-1			17F-3					
12B-3			17G-1					
12C-2			17H-2					
12D-2			17I-2					
12E-1			17J-1					
12F-1			17K-1					
12G-1			17L-1					
12H-1			18A-2					
12I-1			18B-2					
12J-1			18C-2					
12K-1			18D-2					
12L-1			19A-3					
12M-1			19B-2					
12N-1			19C-1					
			19D-1					

If any additional non-conformances are observed, check item 25A-3 and list the Code section below.

Inspector
The inspector has been provided with a copy of the previous year's school fire safety report:

Yes _____ No _____

All schools complete Section 8 only if the building has electrically-operated folding partitions.

Inspection:

Fire Safety Inspector:

Name Mark F. Mallick Inspector
PO Box 122
Williamsville, NY 14231
(716) 650-4009

Date _____

Registry # _____

Part III: Nonpublic School Certifications

Section III-A. Fire Inspector

The individual noted below inspected this building on 11-7-18 (date) and the information in this Report represents, to the best of their knowledge and belief, an accurate description of the building and conditions they observed. The individual that performed this inspection has maintained their certification requirements pursuant to Title 19 Part 434.5(a)(2).

Name: _____

Telephone #: _____

Title: _____

H. Shay Fire Protection Inc.
Mark F. Mallick Inspector
PO Box 122
Williamsville, NY 14231
(716) 650-4009
Reg. #1086 7049B

Registry # _____

(as designated by the NYS Fire Administrator)

Signature: _____

M-F Mallick

Section III-B. Building Administrator or Designee

The individual noted below certifies that this building was inspected as indicated in Section III-A above.

Name: Kevin P. Hoth

Telephone #: _____

Title: Maintenance Manager

Section III-C. School Administrator, Director, or Headmaster

I hereby submit this fire inspection report on behalf of the Board of Trustees and certify that:

1. Public notice of report availability has been published, and that
2. Any nonconformances noted as corrected on the *Nonpublic Fire Safety Non-Conformance Report Sheet* portion of this report were corrected on the date indicated, and that
3. For any uncorrected nonconformances that appear on this report, the Board of Trustees, at the meeting held pursuant to Section 807-a of New York State Education Law, adopted a written plan of correction for those nonconformances, and such plan is available for public inspection.

Name: Andrew Lybe

Telephone #: _____

Title: Superintendent

Signature _____

Andrew Lybe

Section III-D. Local Municipal Code Enforcement Official

The nonpublic school official shall enter the name and telephone number of the local municipal code enforcement official having jurisdiction over this facility, and the name of the municipality where this nonpublic school facility is sited.

Name: Shelden Park Fire District Telephone #: _____

City/Town/Village: Tonawanda

TOWN OF TONAWANDA
BUILDING DEPARTMENT

CERTIFICATE OF OCCUPANCY & COMPLIANCE
PLACE OF PUBLIC ASSEMBLY

(POST CONSPICUOUSLY AT ENTRANCE TO PLACE OF PUBLIC ASSEMBLY)

THIS CERTIFIES THAT THE PREMISES LOCATED AT 2245 KENMORE AVENUE, TONAWANDA, NEW YORK 14150, A A-3 CAFETERIA / AUDITORIUM OPERATED AS "CHARTER HIGH SCHOOL for APPLIED TECHNOLOGIES" WERE INSPECTED BY Patrick Cunningham OF THE TOWN OF TONAWANDA ON NOVEMBER 15, 2005 AND FOUND TO BE IN SUBSTANTIAL COMPLIANCE WITH THE TERMS AND REQUIREMENTS OF THE NYS UNIFORM FIRE PREVENTION & BUILDING CODE AND THE CODE OF THE TOWN OF TONAWANDA AND OCCUPANCY IS HEREBY PERMITTED. THIS CERTIFICATE MAY BE REVOKED SHOULD THE PREMISES NOT BE MAINTAINED IN ACCORDANCE WITH THE PROVISIONS OF THESE CODES.

MAXIMUM OCCUPANCY PERMITTED - CAFETERIA SEATING 154 PERSONS
AUDITORIUM SEATING 330 PERSONS

MICHAEL P. HAZEN
SUPERVISING BUILDING INSPECTOR

11/15/05

TONAWANDA

TOWN OF TONAWANDA
BUILDING DEPARTMENT

CERTIFICATE OF OCCUPANCY

THIS IS TO CERTIFY THAT THE PREMISES LOCATED AT 2303 KENMORE AVENUE, TONAWANDA, NEW YORK 14150, OPERATED AS A(N) C5.5 - SCHOOL BY CHARTER SCHOOL FOR APPLIED TECHNOLOGY AND CONSTRUCTED UNDER BUILDING PERMIT NO. BP2001-120 (CONVERT OFFICE BUILDING TO SCHOOL, GYMNASIUM, & STAIR TOWER ADDITIONS), WERE INSPECTED BY DAVID J. JOHNSTON OF THE TOWN OF TONAWANDA ON NOVEMBER 6, 2001 AND FOUND TO BE IN SUBSTANTIAL COMPLIANCE WITH APPLICABLE PROVISIONS OF THE NYS UNIFORM FIRE PREVENTION & BUILDING CODE AND THE CODE OF THE TOWN OF TONAWANDA AS SPECIFICALLY RELATED TO THE CONSTRUCTION COMPLETED UNDER BUILDING PERMIT NO. BP2001-120 AND OCCUPANCY IS HEREBY PERMITTED.


MICHAEL P. HAZAN
SUPERVISING BUILDING INSPECTOR

NOVEMBER 6, 2001





Entry 2 NYS School Report Card Link

Created: 07/24/2019 • Last updated: 08/01/2019

CHARTER SCHOOL FOR APPLIED TECHNOLOGIES

1. CHARTER AUTHORIZER (As of June 30th, 2019) REGENTS Authorized Charter School

(For technical reasons, please re select authorizer name from the drop down menu).

2. NEW YORK STATE REPORT CARD <https://data.nysed.gov/profile.php?instid=800000051942>

Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided.)



Entry 3 Progress Toward Goals

Last updated: 11/01/2019

PROGRESS TOWARD CHARTER GOALS

Board of Regents authorized and NYCDOE authorized charter schools only. Complete the tables provided. List each goal and measure as contained in the school’s currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals by November 1st.

1. ACADEMIC STUDENT PERFORMANCE GOALS

If performance data is not available by August 1st, please state this in the last column and update by November 1st.

2018-19 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal Met or Not Met	Indicate if data is not available. If/when available, Describe Efforts School Will Take If Goal Is Not Met
Academic Goal 1	90% of students will read on grade level by the end of 3rd grade as measured by The Fountas & Pinnell End of Year Benchmark	3rd Grade Fountas & Pinnell End of Year Benchmark RESULTS 50% of students in third grade were on reading level based on iReady End of Year Diagnostic	Not Met	CSAT continues to increase the rigor of the instructional level expectations to align with the higher standards of the state. We have moved to using iReady Diagnostic so that the assessments are not subjective / teacher scored. The iReady diagnostic also provides teachers with deeper information on the students strengths and areas of need in order to better prepare interventions and instructional supports.
				CSAT has adopted new ELA and Math curricula in order to better align K 8 vertical instruction.

<p>Academic Goal 2</p>	<p>Student Achievement on Grade 3-8 NYS Math Assessments will meet or exceed the state average</p>	<p>37% NYS Gr. 3 Math Assessment 36% NYS Gr. 4 Math Assessment 41% NYS Gr. 5 Math Assessment 36% NYS Gr. 6 Math Assessment 12% NYS Gr. 7 Math Assessment 21% NYS Gr. 8 Math Assessment</p>	<p>Not Met</p>	<p>Additionally, we have identified gaps within our students reading abilities and adopted curriculum that addresses both phonics and vocabulary instruction for all grades K-8. Furthermore, in grades K-8, CSAT has created five new positions as instructional coaches to ensure our newly adopted curriculum is taught with fidelity where teachers and students are supported through this change. CSAT has also committed to hiring intervention teachers to work with students that have been identified through our academic automatic thresholds, as well as teacher referrals.</p>
<p>Academic Goal 3</p>	<p>Student Achievement on all Grade 3-8 NYS ELA Assessments will meet or exceed the state average</p>	<p>42% NYS Gr. 3 ELA Assessment 30% NYS Gr. 4 ELA Assessment 28% NYS Gr. 5 ELA Assessment 23% NYS Gr. 6 ELA Assessment 24% NYS Gr. 7 ELA Assessment</p>	<p>Not Met</p>	<p>CSAT has adopted new ELA and Math curricula in order to better align K-8 vertical instruction. Additionally, we have identified gaps within our students reading abilities and adopted curriculum that addresses both phonics and vocabulary instruction for all grades K-8. Furthermore, in grades K-8, CSAT has created five new positions as instructional coaches to ensure our newly</p>

		35% NYS Gr. 8 ELA Assessment		adopted curriculum is taught with fidelity where teachers and students are supported through this change. CSAT has also committed to hiring intervention teachers to work with students that have been identified through our academic automatic thresholds, as well as teacher referrals.
Academic Goal 4	The graduation rate will meet or exceed the state average	95.0% Graduation Rate	Met	
Academic Goal 5				
Academic Goal 6				
Academic Goal 7				
Academic Goal 8				
Academic Goal 9				
Academic Goal 10				

2. Do we have more academic goals to add? No

3. Do we have more academic goals to add? No

4. ORGANIZATIONAL GOALS

2018-19 Progress Toward Attainment of Organizational Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal Met or Not Met	If Not Met, Describe Efforts School Will Take
Org Goal 1	N/A			
Org Goal 2				
Org Goal 3				
Org Goal 4				
Org Goal 5				
Org Goal 6				
Org Goal 7				
Org Goal 8				
Org Goal 9				
Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				

Org Goal 18				
Org Goal 19				
Org Goal 20				

5. Do we have more organizational goals to add? No

6. FINANCIAL GOALS

2018-19 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal Met or Not Met	If Not Met, Describe Efforts School Will Take
Financial Goal 1	None			
Financial Goal 2				
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				

7. Do we have more financial goals to add? No

Thank you.



Entry 4 Expenditures per Child

Created: 07/30/2019 • Last updated: 08/01/2019

CHARTER SCHOOL FOR APPLIED TECHNOLOGIES Section Heading

Financial Information

This information is required of ALL charter schools. Provide the following measures of fiscal performance of the charter school in Appendix B (Total Expenditures and Administrative Expenditures Per Child):

1. Total Expenditures Per Child

To calculate '**Total Expenditures per Child**' take total expenditures (from the unaudited 2018-19 Schedule of Functional Expenses) and divide by the year end FTE student enrollment. (Integers Only. No dollar signs or commas).

Note: *The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations:*

Audit Guide available within the portal or on the NYSED website at: <http://www.p12.nysed.gov/psc/regentsoversightplan/otherdocuments/auditguide2018.pdf>.

Line 1: Total Expenditures	27803139
Line 2: Year End FTE student enrollment	2255
Line 3: Divide Line 1 by Line 2	12330

2. Administrative Expenditures per Child

To calculate **'Administrative Expenditures per Child'** To calculate "Administrative Expenditures per Child" first *add* together the following:

1. Take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the unaudited 2018 19 Schedule of Functional Expenses)
2. Any contracted administrative/management fee paid to other organizations or corporations
3. Take the total from above and divide it by the year end FTE enrollment. The relevant portion that must be included in this calculation is defined as follows:

Administrative Expenditures: Administration and management of the charter school includes the activities and personnel of the offices of the chief school officer, the finance or business offices, school operations personnel, data management and reporting, human resources, technology, etc. It also includes those administrative and management services provided by other organizations or corporations on behalf of the charter school for which the charter school pays a fee or other compensation. Do not include the FTE of personnel whose role is to directly support the instructional program.

Notes:
The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations:
<http://www.p12.nysed.gov/psc/AuditGuide.html>.
Employee benefit costs or expenditures should not be reported in the above calculations.

Line 1: Relevant Personnel Services Cost (Row)	3306621
Line 2: Management and General Cost (Column)	1867545
Line 3: Sum of Line 1 and Line 2	5174166
Line 5: Divide Line 3 by the Year End FTE student enrollment	2295

Thank you.

**CHARTER SCHOOL FOR
APPLIED TECHNOLOGIES
AND AFFILIATES**

SINGLE AUDIT REPORTING PACKAGE

JUNE 30, 2019

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June 30, 2019

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INDEPENDENT AUDITORS' REPORT

The Board of Trustees
Charter School for Applied Technologies and Affiliates

We have audited the accompanying consolidated balance sheets of Charter School for Applied Technologies and Affiliates (the Organization) as of June 30, 2019 and 2018, and the related consolidated statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to consolidated financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these consolidated financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the consolidated financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the consolidated financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the consolidated financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the consolidated financial statements referred to above present fairly, in all material respects, the financial position of the Organization as of June 30, 2019 and 2018, and the changes in its net assets and cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Additional Information

Our audits were conducted for the purpose of forming an opinion on the consolidated financial statements as a whole. The accompanying additional information as listed in the table of contents, including the schedule of expenditures of federal awards, as required by Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, is presented for purposes of additional analysis and is not a required part of the consolidated financial statements.

The accompanying additional information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the consolidated financial statements. Such information has been subjected to the auditing procedures applied in the audit of the consolidated financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the consolidated financial statements or to the consolidated financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the consolidated financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated October 29, 2019 on our consideration of the Organization's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements, and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Organization's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Organization's internal control over financial reporting and compliance.



October 29, 2019

CHARTER SCHOOL FOR APPLIED TECHNOLOGIES AND AFFILIATES

Consolidated Balance Sheets

June 30,	2019	2018
Assets		
Current assets:		
Cash	\$ 8,089,977	\$ 10,903,330
Receivables (Note 2)	2,636,789	1,830,369
Prepaid expenses and other assets	286,163	422,510
	<u>11,012,929</u>	<u>13,156,209</u>
Property and equipment, net (Note 3)	21,244,583	21,680,925
Investments held in trust (Note 4)	2,213,426	2,346,433
Other investments (Note 5)	15,216,285	5,536,943
	<u>\$ 49,687,223</u>	<u>\$ 42,720,510</u>
Liabilities and Net Assets		
Current liabilities:		
Current portion of long-term debt (Note 7)	\$ 980,668	\$ 960,668
Accounts payable and accrued expenses	3,839,324	2,572,772
Deferred revenue	5,600	103,836
	<u>4,825,592</u>	<u>3,637,276</u>
Long-term debt (Note 7)	20,720,021	21,700,689
Net assets:		
Without donor restrictions	<u>24,141,610</u>	<u>17,382,545</u>
	<u>\$ 49,687,223</u>	<u>\$ 42,720,510</u>

See accompanying notes.

Consolidated Statements of Activities

For the years ended June 30,	2019	2018
Support and revenue:		
Enrollment fees:		
Revenue - resident student enrollment	\$ 29,247,259	\$ 27,396,596
Revenue - students with disabilities	1,406,062	925,260
Revenue - additional state aid	614,924	-
Federal grants	2,718,080	2,571,598
State grants	39,472	241,356
Food service and vending	48,303	107,962
Investment income	758,833	372,997
Other income	1,132,183	2,714,657
Total support and revenue	35,965,116	34,330,426
Expenses:		
Program expenses:		
Regular education	20,315,020	19,833,122
Special education	2,092,309	1,770,734
Other programs	4,250,124	5,299,259
Total program expenses	26,657,453	26,903,115
Supporting services:		
Management and general	5,619,959	5,015,077
Total expenses	32,277,412	31,918,192
Other items:		
Gain on sale of assets (Note 1)	3,071,361	-
Series 2005A Bond expenses (Note 7)	-	(1,278,745)
	3,071,361	(1,278,745)
Change in net assets	6,759,065	1,133,489
Net assets - beginning	17,382,545	16,249,056
Net assets - ending	\$ 24,141,610	\$ 17,382,545

CHARTER SCHOOL FOR APPLIED TECHNOLOGIES AND AFFILIATES

Consolidated Statement of Functional Expenses

For the year ended June 30, 2019

	Number of positions	Regular Education	Special Education	Other Programs	Management and General	Total
Administrative Staff	41.96	\$ 1,122,854	\$ 155,529	\$ 410,720	\$ 1,675,185	\$ 3,364,288
Instructional	228.86	10,075,920	1,319,777	17,733	-	11,413,430
Non-Instructional	62.94	217,526	-	636,270	1,297,111	2,150,907
	333.76	\$ 11,416,300	\$ 1,475,306	\$ 1,064,723	\$ 2,972,296	\$ 16,928,625
Salaries		\$ 11,416,300	\$ 1,475,306	\$ 1,064,723	\$ 2,972,296	\$ 16,928,625
Employee benefits and taxes		3,869,858	176,938	149,801	686,692	4,883,289
Retirement		1,244,690	56,910	52,777	220,866	1,575,243
Consultants		-	-	144	2,728	2,872
Contracted services		34,905	232,867	86,770	566,857	921,399
Equipment rental		64,037	-	-	12,313	76,350
Insurance		152,044	9,503	19,005	9,503	190,055
Interest		777,786	48,612	97,222	48,612	972,232
Building leases		699,848	-	14,778	937	715,563
Professional fees		28,402	-	14,956	60,007	103,365
Maintenance and repairs		543	-	15,478	47,352	63,373
Marketing		-	-	-	119,307	119,307
Minor equipment		42,302	-	33,557	318,427	394,286
Office expense		141,388	-	77,858	120,261	339,507
Supplies and materials		192,585	128	1,023,048	268,451	1,484,212
Other expenses		69,990	100	55,657	47,759	173,506
Staff development		110,657	90	20,756	25,736	157,239
Student services		-	-	1,071,478	-	1,071,478
Technology		-	-	264,088	-	264,088
Utilities		347,463	21,716	46,662	21,716	437,557
		19,192,798	2,022,170	4,108,758	5,549,820	30,873,546
Depreciation		1,122,222	70,139	141,366	70,139	1,403,866
Total		\$ 20,315,020	\$ 2,092,309	\$ 4,250,124	\$ 5,619,959	\$ 32,277,412

See accompanying notes.

CHARTER SCHOOL FOR APPLIED TECHNOLOGIES AND AFFILIATES

Consolidated Statement of Functional Expenses

For the year ended June 30, 2018

	Number of positions	Regular Education	Special Education	Other Programs	Management and General	Total
Administrative Staff	39.00	\$ 946,107	\$ 81,007	\$ 863,106	\$ 1,711,815	\$ 3,602,035
Instructional	211.82	9,483,264	1,209,537	16,710	-	10,709,511
Non-Instructional	57.03	232,374	-	617,892	1,138,277	1,988,543
	<u>307.85</u>	<u>\$ 10,661,745</u>	<u>\$ 1,290,544</u>	<u>\$ 1,497,708</u>	<u>\$ 2,850,092</u>	<u>\$ 16,300,089</u>
Salaries		\$ 10,661,745	\$ 1,290,544	\$ 1,497,708	\$ 2,850,092	\$ 16,300,089
Employee benefits and taxes		3,282,819	136,192	228,913	583,020	4,230,944
Retirement		1,205,726	50,021	80,552	214,134	1,550,433
Consultants		7,200	-	-	-	7,200
Contracted services		146,844	87,917	78,728	511,605	825,094
Equipment rental		69,951	-	-	2,683	72,634
Insurance		158,579	9,911	19,823	9,911	198,224
Interest		804,651	50,291	100,581	50,291	1,005,814
Building leases		644,759	-	33,200	350	678,309
Professional fees		46,071	-	152,679	36,800	235,550
Maintenance and repairs		38	-	19,209	45,569	64,816
Marketing		-	-	-	107,725	107,725
Minor equipment		996,750	62,297	124,594	74,463	1,258,104
Office expense		135,646	-	326,315	111,003	572,964
Supplies and materials		203,972	411	922,932	241,127	1,368,442
Other expenses		88,341	1,340	163,752	69,581	323,014
Staff development		71,080	-	9,316	24,913	105,309
Student services		-	-	945,890	-	945,890
Technology		-	-	416,579	-	416,579
Utilities		338,602	21,163	49,983	21,163	430,911
		<u>18,862,774</u>	<u>1,710,087</u>	<u>5,170,754</u>	<u>4,954,430</u>	<u>30,698,045</u>
Depreciation		970,348	60,647	128,505	60,647	1,220,147
Total		<u>\$ 19,833,122</u>	<u>\$ 1,770,734</u>	<u>\$ 5,299,259</u>	<u>\$ 5,015,077</u>	<u>\$ 31,918,192</u>

See accompanying notes.

Consolidated Statements of Cash Flows

For the years ended June 30,	2019	2018
Operating activities:		
Cash received from enrollment fees	\$ 30,698,225	\$ 29,129,607
Cash received from federal and state grants	3,001,835	2,434,368
Cash received from food service and vending	48,303	107,962
Interest received	256,323	170,758
Cash received from other sources	953,264	2,830,959
Payments to employees for services and benefits	(21,958,267)	(22,152,377)
Payments to vendors and suppliers	(6,540,148)	(7,397,384)
Interest paid	(972,232)	(1,044,388)
Net operating activities	5,487,303	4,079,505
Investing activities:		
Property and equipment expenditures	(967,524)	(3,800,470)
Deposits to investments held in trust, net	133,007	(129,429)
Purchases of other investments	(17,670,816)	(3,930,098)
Proceeds from the sale assets	2,671,361	-
Proceeds from sales of other investments	8,493,984	3,846,925
Net investing activities	(7,339,988)	(4,013,072)
Financing activities:		
Principal repayments on long-term debt	(960,668)	(20,240,668)
Proceeds from long-term debt	-	23,457,025
Net financing activities	(960,668)	3,216,357
Net change in cash	(2,813,353)	3,282,790
Cash - beginning	10,903,330	7,620,540
Cash - ending	\$ 8,089,977	\$ 10,903,330

Notes to Consolidated Financial Statements

1. Summary of Significant Accounting Policies:

Organization:

The consolidated financial statements of Charter School for Applied Technologies and Affiliates (the Organization) include the accounts of Charter School for Applied Technologies (the School), EST, LLC (the LLC), and eDoctrina Corporation (the Corporation), affiliated entities of which the School is the sole member or stockholder (see Corporation below). All significant inter-entity accounts and transactions have been eliminated in the accompanying consolidated financial statements.

The School operates a charter school in Buffalo and Kenmore, New York approved by the Board of Regents of the State of New York. The School offers classes from kindergarten through grade 12. The School is chartered through June 2020 and continued operations are contingent upon approval of its charter renewal.

The Corporation was formed to serve as a technology resource and provided curriculum, assessment, educational software and related services to the School and other educational institutions. Pursuant to a sale of the Corporation's stock, the intellectual property and other assets of the Corporation were indirectly acquired by an unrelated third party in November 2018. A gain on this sale totaling \$3,071,361 is recognized in the 2019 statement of activities; \$400,000 of the proceeds is held in escrow and recorded as other receivables as of June 30, 2019.

EST, LLC was established to provide management services to the School and Corporation. During 2019 and 2018, the LLC had limited activity as management is evaluating the continuance of the LLC.

Subsequent Events:

Management has evaluated events and transactions for potential recognition or disclosure through October 29, 2019, the date the consolidated financial statements were available to be issued.

Cash:

Cash in financial institutions potentially subjects the Organization to concentrations of credit risk since it may exceed insured limits at various times throughout the year. The Organization maintains at least \$75,000 in reserve funds to pay legal and audit expenses that would be associated with a dissolution should it occur.

Receivables:

Receivables are stated at the amounts management expects to collect from outstanding balances. Balances that are still outstanding after reasonable collection efforts are written off through a charge to bad debts expense and a credit to accounts receivable. An allowance for doubtful accounts is considered unnecessary by management because all significant amounts deemed uncollectible are written off each year.

Property and Equipment:

Property and equipment is stated at cost net of accumulated depreciation. Depreciation is provided using the straight-line method over estimated useful asset lives. Maintenance and repairs are charged to operations as incurred; significant improvements are capitalized.

Investments:

Investments are stated at fair value as determined by quoted prices in active markets.

Enrollment Fees:

The School is reimbursed based on the approved operating expense per pupil of the public school district in which the student resides. The amount received each year from the resident district is the product of the approved operating expense per pupil and the full time equivalent enrollment of the students in the school residing in the district. Approximately 85% and 83% of enrollment fees were received from the City of Buffalo School District (the District) for the years ended June 30, 2019 and 2018.

The District adjusted the enrollment fee calculation for students with disabilities for the year ended June 30, 2019. It has not been determined if this change will affect special education fees the District paid to the School for previous years.

Grants:

The Organization is the recipient of awards and reimbursements from federal, state, and local sources. The awards and reimbursements are subject to compliance and financial audits by the funding sources. Management believes no significant adjustments are necessary to recognized amounts.

Grant awards are accounted for as exchange transactions and revenue is deferred until the related services are performed.

Transportation:

Several school districts provide the School with certain transportation services without cost. The value of these services has not been recorded in these financial statements.

Income Taxes:

The School is a 501(c)(3) organization exempt from taxation under §501(a) of the Internal Revenue Code. The LLC is considered a disregarded entity for tax purposes. Consequently, all tax reporting for the LLC is consolidated with the activity of the School. The Corporation was taxed as a separate entity; taxable income and recognized income tax expense were not significant for 2019 or 2018.

Use of Estimates:

The preparation of consolidated financial statements in accordance with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results could differ from those estimates.

Functional Expense Allocation:

The financial statements report certain categories of expenses that are attributable to program and supporting functions. Therefore, these expenses require allocation on a reasonable basis that is consistently applied. These costs include retirement expense which have been allocated based on employee benefits, and interest, utilities, and depreciation expenses, which have been allocated based on management's estimate of function benefited.

2. Receivables:

	2019	2018
Grants	\$ 988,311	\$ 1,232,594
Enrollment fees	1,133,125	563,105
Other	515,353	34,670
	<u>\$ 2,636,789</u>	<u>\$ 1,830,369</u>

In June 2019, all New York State charter schools serving students in the fiscal 2019 school year received additional state aid. The additional aid was based on the number of students served and was paid directly from the New York State Education Department. Additional aid totaling \$614,924 is included as enrollment fees receivable on the accompanying balance sheet as of June 30, 2019. No additional state aid was received for the year ended June 30, 2018.

3. Property and Equipment:

	2019	2018
Land	\$ 323,845	\$ 323,845
Building improvements	31,218,764	30,745,027
Furniture and fixtures	4,432,806	3,990,942
Vehicles	64,812	75,092
	<u>36,040,227</u>	<u>35,134,906</u>
Less accumulated depreciation	14,795,644	13,453,981
	<u>\$ 21,244,583</u>	<u>\$ 21,680,925</u>

4. Investments Held in Trust:

Investments held in trust consists of mainly of treasury obligations held in the following accounts by a trustee in compliance with the issuance of 2017 Series bonds (Note 7):

	2019	2018
Reserve fund	\$ 1,953,800	\$ 1,952,631
Project and other funds	157,541	343,429
Repair fund	102,085	50,373
	<u>\$ 2,213,426</u>	<u>\$ 2,346,433</u>

5. Other Investments:

	2019	2018
Cash	\$ 962,838	\$ 348,911
Equities	6,611,665	2,122,314
Mutual funds	1,836,822	1,500,228
Fixed income items	5,804,960	1,565,490
	<u>\$ 15,216,285</u>	<u>\$ 5,536,943</u>

Investment returns are as follows:

	<u>2019</u>	2018
Interest and dividends	\$ 256,323	\$ 170,758
Realized and unrealized gains	502,510	202,239
	<u>\$ 758,833</u>	<u>\$ 372,997</u>

6. Short-Term Borrowings:

At June 30, 2018, the School had available a \$1,000,000 bank demand line of credit with interest payable at 1-month LIBOR plus 1.50% and secured by investments of the School. There were no amounts outstanding as of June 30, 2018. The School did not maintain a bank demand line of credit as of June 30, 2019.

7. Long-Term Debt:

	<u>2019</u>	2018
Buffalo and Erie County Industrial Land Development Corporation Tax-Exempt Revenue Bonds (The Charter School for Applied Technologies Project), Series 2017A Bonds, principal payments beginning June 2018 in annual installments ranging from \$770,000 to \$1,845,000, plus interest from date of issuance at rates ranging from 2.0% to 5.0%, through June 2035.	\$ 21,290,000	\$ 22,225,000
Plus unamortized bond premium	1,127,053	1,197,494
Less unamortized debt issuance costs	<u>716,364</u>	761,137
	<u>21,700,689</u>	22,661,357
Less current portion	<u>980,668</u>	960,668
	<u>\$ 20,720,021</u>	<u>\$ 21,700,689</u>

In July 2017, the School entered into an agreement with Buffalo and Erie County Industrial Land Development Corporation to issue \$22,845,000 tax exempt 2017A Series Bonds to refund outstanding ECIDA Series 2005 Bonds. The Bonds are secured by mortgage and security agreements granting the trustee a mortgage lien on and security interest in real and personal property as well as certain revenues, subject to permitted encumbrances. The bonds are further secured by the reserve fund (Note 4). The bond agreement contains certain covenants related to debt service.

Bond premium associated with the issuance of the 2017A Series bonds is amortized over the life of the bonds. Unamortized bond premium is presented as an addition to the face amount of the bonds payable. Amortization of bond premiums was \$70,441 for each of the years ended 2019 and 2018. Unamortized bond discount totaling \$383,430 from the 2005 Series bonds was expensed during 2018 as part of the bond refinancing arrangement.

Debt issuance costs are amortized as interest expense over the remaining term of the bonds. Amortization of bond issuance costs was \$44,773 for each of the years ended June 30, 2019 and 2018. Unamortized debt issuance costs from the 2005 Series bonds totaling \$895,315 was expensed during 2018 as part of the bond refinancing arrangement.

Aggregate maturities of net long-term debt subsequent to June 30, 2019 are:

2020	\$ 980,668
2021	1,005,668
2022	1,040,668
2023	1,080,668
2024	1,130,668
Thereafter	<u>16,462,349</u>
	<u>\$ 21,700,689</u>

8. Retirement Plans:

The Corporation maintains a defined contribution 401(k) profit sharing plan covering essentially all employees. Employer discretionary contributions to the plan totaled \$25,597 and \$54,752 for the years ended June 30, 2019 and 2018.

The School maintains a 403(b) plan covering qualified employees. The plan does not require employer contributions.

The School participates in the New York State Teachers' Retirement System (TRS) and New York State and Local Employees' Retirement System (ERS) (the Systems), which are cost-sharing multiple employer public employee retirement systems. The Systems offer a wide range of plans and benefits which are related to years of service and final average salary, vesting of retirement benefits, death and disability.

New York State Teachers' Retirement System:

TRS is administered by the New York State Teachers' Retirement Board and provides benefits to plan members and beneficiaries as authorized by the Education Law and the Retirement and Social Security Law of the State of New York. TRS issues a publicly available financial report that contains financial statements and required supplementary information. The report may be obtained from TRS at www.nystrs.org.

New York State and Local Employees' Retirement System:

ERS provides retirement benefits as well as death and disability benefits. New York State Retirement and Social Security Law governs obligations of employers and employees to contribute and provide benefits to employees. ERS issues a publicly available financial report that includes financial statements and required supplementary information. This report may be obtained from the New York State and Local Retirement System at www.osc.state.ny.us/retire.

Funding Policies:

No employee contribution is required for those whose service began prior to July 1976. The Systems require employee contributions of 3% of salary for the first 10 years of service for those employees who joined the System from July 1976 through December 2009. Participants whose service began on or after January 1, 2010 through March 31, 2012 are required to contribute 3% (ERS) or 3.5% (TRS) of compensation throughout their active membership in the Systems. Participants whose service began on or after April 1, 2012 are required to contribute a percentage ranging from 3% to 6% each year, based on their level of compensation.

For ERS, the Comptroller annually certifies the rates used, expressed as a percentage of the wages of participants, to compute the contributions required to be made by the School to the pension accumulation fund. The rates range from 9.3% to 15.8% for 2019 and 2018, dependent on the participant's tier. Required contributions for ERS were \$370,595 and \$345,697 for the years ended June 30, 2019 and 2018.

Pursuant to Article 11 of the Education Law, rates are established annually for TRS by the New York State Teachers' Retirement Board at an actuarially determined rate. The rate was 10.62% of the annual covered payroll for the year ended June 30, 2019, and 9.80% for the year ended June 30, 2018. The required contributions for TRS were \$1,179,051 and \$1,149,984 for the years ended June 30, 2019 and 2018.

9. Lease Obligations:

The Organization leases certain equipment and property under terms of operating leases. Rental expense for all operating leases amounted to \$791,913 and \$750,943 for the years ended June 30, 2019 and 2018.

Future minimum annual rentals due under noncancellable leases are:

2020	\$	682,763
2021		701,982
2022		663,879
2023		665,640
2024		685,608
Thereafter		8,172,489
	\$	<u>11,572,361</u>

10. Contingencies:

The Organization may be subject to claims and lawsuits that arise in the ordinary course of business. In the opinion of management, the outcome of any claims is not expected to have a material adverse effect upon the financial position of the Organization.

11. Cash Flows Information:

Proceeds from the sale of assets which are held in escrow in the amount \$400,000 (as described in Note 1) has been excluded from the 2019 statement of cash flows.

12. Financial Assets Available for Operations:

The Organization obtains financial assets generally through enrollment fees and grants revenue. The financial assets are acquired throughout the year to help meet the Organization's cash needs for general expenditures.

The Organization's financial assets available within one year of the balance sheet date to meet cash needs for general expenditures consist of the following at June 30, 2019 and 2018:

	2019	2018
Cash	\$ 8,014,977	\$ 10,828,330
Receivables	2,636,789	1,830,369
Investments	15,216,285	5,536,943
	<u>\$ 25,868,051</u>	<u>\$ 18,195,642</u>

Additional Information
Schedule of Expenditures of Federal Awards

For the year ended June 30, 2019

<u>Federal Grantor/Pass-Through Grantor/Program Title</u>	<u>CFDA Number</u>	<u>Grantor Number</u>	<u>Expenditures</u>
<u>U.S. Department of Education</u>			
Passed through New York State Education Department:			
Title I Grants to Local Educational Agencies	84.010	0021-18-4050	183,117
Title I Grants to Local Educational Agencies	84.010	0021-19-4050	777,599
English Language Acquisition State Grants	84.365	0293-18-4050	1,540
English Language Acquisition State Grants	84.365	0293-19-4050	3,028
Supporting Effective Instruction State Grants	84.367	0147-18-4050	49,131
Supporting Effective Instruction State Grants	84.367	0147-19-4050	108,815
Student Support and Academic Enrichment Program	84.424	0204-19-4050	66,510
Total U.S. Department of Education			<u>1,189,740</u>
<u>U.S. Department of Agriculture</u>			
Passed through New York State Education Department:			
Child Nutrition Cluster:			
School Breakfast Program	10.553	N/A	436,395
National School Lunch Program	10.555	N/A	1,016,632
Summer Food Service Program for Children	10.559	N/A	3,245
Total Child Nutrition Cluster			<u>1,456,272</u>
Passed through New York State Office of General Services:			
Child Nutrition Discretionary Grants Limited Availability	10.579	N/A	72,068
Total U.S. Department of Agriculture			<u>1,528,340</u>
Total Expenditures of Federal Awards			<u>\$ 2,718,080</u>

Notes to Schedule of Expenditures of Federal Awards

1. Summary of Significant Accounting Policies:

Basis of Presentation

The accompanying schedule of expenditures of federal awards presents the activity of all federal award programs administered by Charter School for Applied Technologies and Affiliates (the Organization), an entity as defined in Note 1 to the Organization’s consolidated financial statements. Federal awards received directly from federal agencies, as well as federal awards passed through from other governmental agencies, are included on the schedule of expenditures of federal awards.

Basis of Accounting

The amounts reported as federal expenditures generally were obtained from the appropriate federal financial reports for the applicable programs and periods. The amounts reported in these federal financial reports are prepared from records maintained for each program, which are periodically reconciled with the Organization’s financial reporting system. The federal expenditures are recorded on an accrual basis.

Indirect Costs

The Organization does not use the 10% de minimis indirect cost rate permitted by the Uniform Guidance.

Non-Monetary Federal Program

The Organization is the recipient of a federal award program that does not result in cash receipts or disbursements, termed a “non-monetary program.” During the year ended June 30, 2019, the Organization used \$72,068 worth of commodities under the Child Nutrition Discretionary Grants Limited Availability program (CFDA Number 10.579).

INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

The Board of Trustees
Charter School for Applied Technologies and Affiliates

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the consolidated financial statements of Charter School for Applied Technologies & Affiliates (the Organization), which comprise the consolidated balance sheet as of June 30, 2019, and the related consolidated statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the consolidated financial statements, and have issued our report thereon dated October 29, 2019.

Internal Control over Financial Reporting

In planning and performing our audit of the consolidated financial statements, we considered the Organization's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the consolidated financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control. Accordingly, we do not express an opinion on the effectiveness of the Organization's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Organization's consolidated financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in blue ink that reads "Lunden & McCormick, LLP". The signature is written in a cursive, flowing style.

October 29, 2019

INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE

The Board of Trustees
Charter School for Applied Technologies and Affiliates

Report on Compliance for Each Major Federal Program

We have audited Charter School for Applied Technologies and Affiliates' (the Organization) compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of the Organization's major federal programs for the year ended June 30, 2019. The Organization's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

Auditors' Responsibility

Our responsibility is to express an opinion on compliance for each of the Organization's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Organization's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination on the Organization's compliance.

Opinion on Each Major Federal Program

In our opinion, the Organization complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2019.

Report on Internal Control Over Compliance

Management of the Organization is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the Organization's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Organization's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be deficiencies, significant deficiencies, or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

A handwritten signature in blue ink that reads "Lyndon & McCormick, LLP". The signature is written in a cursive, flowing style.

October 29, 2019

Schedule of Findings and Questioned Costs

For the year ended June 30, 2019

Section I. Summary of Auditors' Results

Consolidated Financial Statements

Type of auditors' report issued: *Unmodified*

Internal control over financial reporting:

- Material weakness(es) identified? No
- Significant deficiency(ies) identified? None reported

Noncompliance material to consolidated financial statements noted? No

Federal Awards

Internal control over major programs:

- Material weakness(es) identified? No
- Significant deficiency(ies) identified? None reported

Type of auditors' report issued on compliance for major programs: *Unmodified*

Any audit findings disclosed that are required to be reported in accordance with section 2 CFR 200.516(a)? No

Identification of major programs:

Name of Federal Program or Cluster	CFDA #	Amount
Child Nutrition Cluster:		
School breakfast program	10.553	\$ 436,395
National school lunch program	10.555	1,016,632
Summer food service program for children	10.559	3,245
		<u>\$ 1,456,272</u>

Dollar threshold used to distinguish between type A and type B programs: \$750,000

Auditee qualified as low-risk auditee? Yes

Section II. Financial Statement Findings

No findings were reported.

Section III. Federal Award Findings and Questioned Costs

No matters were reported.



School Name:
Date (Report is due Nov. 1):
Primary District of Location (If NYC select NYC DOE):
If located in NYC DOE select CSD:
School Fiscal Contact Name:
School Fiscal Contact Email:
School Fiscal Contact Phone:
School Audit Firm Name:
School Audit Contact Name:
School Audit Contact Email:
School Audit Contact Phone:
Audit Period:
Prior Year:

The following items are required:

- 1.) The independent auditor's report
- 2.) Excel template file containing Functional Expenses worksheets.
- 3.) Reports on internal controls over financial reporting

The additional items listed below should be submitted if applicable. If the items are not included, Example 1: If the school did not expend federal funds, the management letter response will be due 10 business days from the submission of the report.

Item
Management Letter
Management Letter Response
Federal Single Audit (A-133)
Corrective Action Plan

Annual Financial Statement Audit

Charter School for Applied Technologies
November 1, 2019
Kenmore - Town of Tonawanda Union Free School District (Ken-Ton)
-
Tanya Moore
[REDACTED]
Lumsden & McCormick LLP
Donna Gonser
[REDACTED]
2018-19
2017-18

ed to be included:

ort on financial statements and notes.

the Financial Position, Statement of Activities, Cash Flow and

ver financial reporting and on compliance.

should be included if applicable. Please explain the reason(s) if
 les might include: a written management letter was not issued;
 funds in excess of the Single Audit Threshold of \$750,000; the
 e submitted by the following date (should be no later than 30
 port); etc.

If not included, state the reason(s) below (if not applicable fill in N/A)
A written Management Letter was not issued
N/A
N/A

Charter School for Applied Technologies
Statement of Financial Position
as of June 30

	2019
<u>CURRENT ASSETS</u>	
Cash and cash equivalents	\$ 8,089,977
Grants and contracts receivable	-
Accounts receivables	2,636,789
Prepaid Expenses	286,163
Contributions and other receivables	-
Other current assets	-
TOTAL CURRENT ASSETS	11,012,929
<u>NON-CURRENT ASSETS</u>	
Property, Building and Equipment, net	\$ 21,244,583
Restricted Cash	-
Security Deposits	-
Other Non-Current Assets	17,429,711
TOTAL NON-CURRENT ASSETS	38,674,294
TOTAL ASSETS	49,687,223
<u>CURRENT LIABILITIES</u>	
Accounts payable and accrued expenses	\$ 3,839,324
Accrued payroll, payroll taxes and benefits	-
Current Portion of Loan Payable	980,668
Due to Related Parties	-
Refundable Advances	-
Deferred Revenue	5,600
Other Current Liabilities	-
TOTAL CURRENT LIABILITIES	4,825,592
<u>LONG-TERM LIABILITIES</u>	
Loan Payable; Due in More than One Year	\$ -
Deferred Rent	-
Due to Related Party	-
Other Long-Term Liabilities	20,720,021
TOTAL LONG-TERM LIABILITIES	20,720,021
TOTAL LIABILITIES	25,545,613
<u>NET ASSETS</u>	

Unrestricted	\$ 24,141,610
Temporarily restricted	-
Permanently restricted	-
TOTAL NET ASSETS	<u>24,141,610</u>
TOTAL LIABILITIES AND NET ASSETS	<u><u>49,687,223</u></u>

**Charter School for Applied Tech
Statement of Financial Position
as of June 30**

	2018
<u>CURRENT ASSETS</u>	
Cash and cash equivalents	\$ 10,903,330
Grants and contracts receivable	-
Accounts receivables	1,830,369
Prepaid Expenses	422,510
Contributions and other receivables	-
Other current assets	-
TOTAL CURRENT ASSETS	13,156,209
<u>NON-CURRENT ASSETS</u>	
Property, Building and Equipment, net	\$ 21,680,925
Restricted Cash	-
Security Deposits	-
Other Non-Current Assets	7,883,376
TOTAL NON-CURRENT ASSETS	29,564,301
TOTAL ASSETS	42,720,510
<u>CURRENT LIABILITIES</u>	
Accounts payable and accrued expenses	\$ 2,572,772
Accrued payroll, payroll taxes and benefits	-
Current Portion of Loan Payable	960,668
Due to Related Parties	-
Refundable Advances	-
Deferred Revenue	103,836
Other Current Liabilities	-
TOTAL CURRENT LIABILITIES	3,637,276
<u>LONG-TERM LIABILITIES</u>	
Loan Payable; Due in More than One Year	\$ -
Deferred Rent	-
Due to Related Party	-
Other Long-Term Liabilities	21,700,689
TOTAL LONG-TERM LIABILITIES	21,700,689
TOTAL LIABILITIES	25,337,965
<u>NET ASSETS</u>	

Unrestricted	\$	17,382,545
Temporarily restricted		-
Permanently restricted		-
TOTAL NET ASSETS		<u>17,382,545</u>
TOTAL LIABILITIES AND NET ASSETS		<u><u>42,720,510</u></u>

Charter School for Applied Technology

Statement of Activities

as of June 30

	2019	
	Unrestricted	Temporarily Restricted
OPERATING REVENUE		
State and Local Per Pupil Revenue - Reg. Ed	\$ 29,862,183	\$ -
State and Local Per Pupil Revenue - SPED	1,406,062	
State and Local Per Pupil Facilities Revenue	-	
Federal Grants	2,718,080	
State and City Grants	39,472	
Other Operating Income	1,891,016	
Food Service/Child Nutrition Program	48,303	
TOTAL OPERATING REVENUE	35,965,116	
EXPENSES		
Program Services		
Regular Education	\$ 20,315,020	\$ -
Special Education	2,092,309	
Other Programs	4,250,124	
Total Program Services	26,657,453	
Management and general	5,619,959	
Fundraising	-	
TOTAL EXPENSES	32,277,412	
SURPLUS / (DEFICIT) FROM OPERATIONS	3,687,704	
SUPPORT AND OTHER REVENUE		
Interest and Other Income	\$ -	\$ -
Contributions and Grants	-	
Fundraising Support	-	
Investments	-	
Donated Services	-	
Other Support and Revenue	3,071,361	
TOTAL SUPPORT AND OTHER REVENUE	3,071,361	
Net Assets Released from Restrictions / Loss on	\$ -	\$ -
CHANGE IN NET ASSETS	6,759,065	
NET ASSETS - BEGINNING OF YEAR	\$ 17,382,545	\$ -
PRIOR YEAR/PERIOD ADJUSTMENTS	-	-

NET ASSETS - END OF YEAR

\$ 24,141,610 \$ -

ies

		2018	
Total		Total	
\$	29,862,183	\$	27,396,596
	1,406,062		925,260
			-
	2,718,080		2,571,598
	39,472		241,356
	1,891,016		3,087,654
	48,303		107,962
	<u>35,965,116</u>		<u>34,330,426</u>
\$	20,315,020	\$	19,833,122
	2,092,309		1,770,734
	<u>4,250,124</u>		<u>5,299,259</u>
	26,657,453		26,903,115
	5,619,959		5,015,077
			-
	<u>32,277,412</u>		<u>31,918,192</u>
	 3,687,704		 2,412,234
\$	-	\$	-
			-
			-
			-
			-
	<u>3,071,361</u>		<u>(1,278,745)</u>
	3,071,361		(1,278,745)
\$	-	\$	-
	 6,759,065		 1,133,489
\$	17,382,545	\$	16,249,056
			-
	<u>17,382,545</u>		<u>16,249,056</u>

\$ 24,141,610 \$ 17,382,545

Charter School for Applied Technologies

Statement of Cash Flows

as of Ju

	2019
CASH FLOWS - OPERATING ACTIVITIES	
Increase (decrease) in net assets	\$ -
Revenues from School Districts	30,698,225
Accounts Receivable	-
Due from School Districts	-
Depreciation	-
Grants Receivable	3,001,835
Due from NYS	-
Grant revenues	-
Prepaid Expenses	-
Accounts Payable	(28,498,415)
Accrued Expenses	-
Accrued Liabilities	-
Contributions and fund-raising activities	-
Miscellaneous sources	-
Deferred Revenue	-
Interest payments	(972,232)
Food Service and Vending	48,303
Other	1,209,587
NET CASH PROVIDED FROM OPERATING ACTIVITIES	\$ 5,487,303
CASH FLOWS - INVESTING ACTIVITIES	
Purchase of equipment	(967,524)
Other	(6,372,464)
NET CASH PROVIDED FROM INVESTING ACTIVITIES	\$ (7,339,988)
CASH FLOWS - FINANCING ACTIVITIES	
Principal payments on long-term debt	(960,668)
Other	-
NET CASH PROVIDED FROM FINANCING ACTIVITIES	\$ (960,668)
NET (DECREASE) INCREASE IN CASH AND CASH EQUIVALENTS	\$ (2,813,353)
Cash at beginning of year	10,903,330
CASH AND CASH EQUIVALENTS AT END OF YEAR	\$ 8,089,977

ine 30

2018

\$	-
	29,129,607
	-
	-
	2,434,368
	-
	-
	(29,549,761)
	-
	-
	-
	-
	(1,044,388)
	107,962
	3,001,717
\$	<u>4,079,505</u>
\$	(3,800,470)
	<u>(212,602)</u>
\$	<u>(4,013,072)</u>
\$	(20,240,668)
	23,457,025
\$	<u>3,216,357</u>
\$	3,282,790
	7,620,540
\$	<u><u>10,903,330</u></u>

Charter School for Applied Technologies Statement of Functional Expenses as of June 30

		2019				
		Program Services				Supp
No. of Positions	Regular Education	Special Education	Other Education	Total	Fundraising	
Personnel Services Costs		\$	\$	\$	\$	\$
Administrative Staff Personnel	41.96	1,122,854	155,529	410,720	1,689,103	
Instructional Personnel	228.86	10,075,920	1,319,777	17,733	11,413,430	
Non-Instructional Personnel	62.94	217,526	-	636,270	853,796	
Total Salaries and Staff	333.76	11,416,300	1,475,306	1,064,723	13,956,329	
Fringe Benefits & Payroll Taxes		3,869,858	176,938	149,801	4,196,597	
Retirement		1,244,690	56,910	52,777	1,354,377	
Management Company Fees		-	-	-		-
Legal Service		28,402	-	14,956	43,358	
Accounting / Audit Services		-	-	-		-
Other Purchased / Professional / Consulting Services					354,686	
34,905		232,867	86,914			
Building and Land Rent / Lease		699,848	-	14,778	714,626	
Repairs & Maintenance		543	-	15,478	16,021	
Insurance		152,044	9,503	19,005	180,552	
Utilities		347,463	21,716	46,662	415,841	
Supplies / Materials		192,585	128	1,023,048	1,215,761	
Equipment / Furnishings		106,339	-	33,557	139,896	
Staff Development		110,657	90	20,756	131,503	
Marketing / Recruitment		-	-	-		-
Technology		-	-	264,088	264,088	
Food Service		-	-	-		-
Student Services		-	-	1,071,478	1,071,478	
Office Expense		141,388	-	77,858	219,246	
Depreciation		1,122,222	70,139	141,366	1,333,727	

OTHER

Total Expenses

<u>847,776</u>	<u>48,712</u>	<u>152,879</u>	<u>1,049,367</u>	
<u>\$20,315,020</u>	<u>\$ 2,092,309</u>	<u>\$ 4,250,124</u>	<u>\$ 26,657,453</u>	<u>\$ -</u>

			2018	
Supporting Services				
Management and General	Total	Total		
\$	\$	\$	\$	
1,675,185	1,675,185	3,364,288	3,602,035	
-		11,413,430	10,709,511	
1,297,111	1,297,111	2,150,907	1,988,543	
2,972,296	2,972,296	16,928,625	16,300,089	
686,692	686,692	4,883,289	4,230,944	
220,866	220,866	1,575,243	1,550,433	
-		-	-	-
60,007	60,007	103,365	235,550	
-		-	-	-
	569,585	924,271		
569,585			832,294	
937		937	715,563	678,309
47,352	47,352	63,373	64,816	
9,503	9,503	190,055	198,224	
21,716	21,716	437,557	430,911	
268,451	268,451	1,484,212	1,368,442	
330,740	330,740	470,636	1,330,738	
25,736	25,736	157,239	105,309	
119,307	119,307	119,307	107,725	
-		-	264,088	416,579
-		-	-	-
-		-	1,071,478	945,890
120,261	120,261	339,507	572,964	
70,139	70,139	1,403,866	1,220,147	

<u>96,371</u>	<u>96,371</u>	<u>1,145,738</u>	<u>1,328,828</u>
<u>\$ 5,619,959</u>	<u>\$ 5,619,959</u>	<u>\$ 32,277,412</u>	<u>\$ 31,918,192</u>



Entry 5c Additional Financial Docs

Last updated: 11/01/2019

The additional items listed below should be uploaded if applicable. Please explain the reason(s) if the items are not included. Examples might include: a written management letter was not issued; the school did not expend federal funds in excess of the Single Audit Threshold of \$750,000; the corrective action plan will be submitted by the following date (should be no later than 30 days from the submission of the report); etc.

Section Heading

1. Management Letter

(No response)

Explanation for not uploading the Management Letter. A Management Letter was not generated

2. Form 990

(No response)

Explanation for not uploading the Form 990. Filing Extension to be requested

3. Federal Single Audit

Note: A copy of the Federal Single Audit must be filed with the Federal Audit Clearinghouse. Please refer to OMB Uniform Guidelines for the federal filing requirements.

<https://nysed.cso.reports.fluidreview.com/resp/119130335/FPnCKHW60o/>

Explanation for not uploading the Federal Single Audit. (No response)

4. CSP Agreed Upon Procedure Report

(No response)

Explanation for not uploading the procedure report. N/A

5. Evidence of Required Escrow Account

Note: For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is \$100,000.

<https://nysed.cso.reports.fluidreview.com/resp/119130335/pN6H0Nalce/>

Explanation for not uploading the Escrow evidence. (No response)

6. Corrective Action Plan

A **Corrective Action Plan** for Audit Findings and Management Letter Recommendations, which must include:

- a. The person responsible
- b. The date action was taken, or will be taken
- c. Description of the action taken
- d. Evidence of implementation (if available)

(No response)

Explanation for not uploading the Corrective Action Plan. N/A

Additional Information
Schedule of Expenditures of Federal Awards

For the year ended June 30, 2019

<u>Federal Grantor/Pass-Through Grantor/Program Title</u>	<u>CFDA Number</u>	<u>Grantor Number</u>	<u>Expenditures</u>
<u>U.S. Department of Education</u>			
Passed through New York State Education Department:			
Title I Grants to Local Educational Agencies	84.010	0021-18-4050	183,117
Title I Grants to Local Educational Agencies	84.010	0021-19-4050	777,599
English Language Acquisition State Grants	84.365	0293-18-4050	1,540
English Language Acquisition State Grants	84.365	0293-19-4050	3,028
Supporting Effective Instruction State Grants	84.367	0147-18-4050	49,131
Supporting Effective Instruction State Grants	84.367	0147-19-4050	108,815
Student Support and Academic Enrichment Program	84.424	0204-19-4050	66,510
Total U.S. Department of Education			<u>1,189,740</u>
<u>U.S. Department of Agriculture</u>			
Passed through New York State Education Department:			
Child Nutrition Cluster:			
School Breakfast Program	10.553	N/A	436,395
National School Lunch Program	10.555	N/A	1,016,632
Summer Food Service Program for Children	10.559	N/A	3,245
Total Child Nutrition Cluster			<u>1,456,272</u>
Passed through New York State Office of General Services:			
Child Nutrition Discretionary Grants Limited Availability	10.579	N/A	72,068
Total U.S. Department of Agriculture			<u>1,528,340</u>
Total Expenditures of Federal Awards			<u>\$ 2,718,080</u>

Notes to Schedule of Expenditures of Federal Awards

1. Summary of Significant Accounting Policies:

Basis of Presentation

The accompanying schedule of expenditures of federal awards presents the activity of all federal award programs administered by Charter School for Applied Technologies and Affiliates (the Organization), an entity as defined in Note 1 to the Organization’s consolidated financial statements. Federal awards received directly from federal agencies, as well as federal awards passed through from other governmental agencies, are included on the schedule of expenditures of federal awards.

Basis of Accounting

The amounts reported as federal expenditures generally were obtained from the appropriate federal financial reports for the applicable programs and periods. The amounts reported in these federal financial reports are prepared from records maintained for each program, which are periodically reconciled with the Organization’s financial reporting system. The federal expenditures are recorded on an accrual basis.

Indirect Costs

The Organization does not use the 10% de minimis indirect cost rate permitted by the Uniform Guidance.

Non-Monetary Federal Program

The Organization is the recipient of a federal award program that does not result in cash receipts or disbursements, termed a “non-monetary program.” During the year ended June 30, 2019, the Organization used \$72,068 worth of commodities under the Child Nutrition Discretionary Grants Limited Availability program (CFDA Number 10.579).

INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

The Board of Trustees
Charter School for Applied Technologies and Affiliates

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the consolidated financial statements of Charter School for Applied Technologies & Affiliates (the Organization), which comprise the consolidated balance sheet as of June 30, 2019, and the related consolidated statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the consolidated financial statements, and have issued our report thereon dated October 29, 2019.

Internal Control over Financial Reporting

In planning and performing our audit of the consolidated financial statements, we considered the Organization's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the consolidated financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control. Accordingly, we do not express an opinion on the effectiveness of the Organization's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Organization's consolidated financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in blue ink that reads "Sumner & McCormick, LLP". The signature is written in a cursive, flowing style.

October 29, 2019

INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE

The Board of Trustees
Charter School for Applied Technologies and Affiliates

Report on Compliance for Each Major Federal Program

We have audited Charter School for Applied Technologies and Affiliates' (the Organization) compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of the Organization's major federal programs for the year ended June 30, 2019. The Organization's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

Auditors' Responsibility

Our responsibility is to express an opinion on compliance for each of the Organization's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Organization's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination on the Organization's compliance.

Opinion on Each Major Federal Program

In our opinion, the Organization complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2019.

Report on Internal Control Over Compliance

Management of the Organization is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the Organization's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Organization's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be deficiencies, significant deficiencies, or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

A handwritten signature in blue ink that reads "Lumsden & McCormick, LLP". The signature is written in a cursive, flowing style.

October 29, 2019

Schedule of Findings and Questioned Costs

For the year ended June 30, 2019

Section I. Summary of Auditors' Results

Consolidated Financial Statements

Type of auditors' report issued: *Unmodified*

Internal control over financial reporting:

- Material weakness(es) identified? No
- Significant deficiency(ies) identified? None reported

Noncompliance material to consolidated financial statements noted? No

Federal Awards

Internal control over major programs:

- Material weakness(es) identified? No
- Significant deficiency(ies) identified? None reported

Type of auditors' report issued on compliance for major programs: *Unmodified*

Any audit findings disclosed that are required to be reported in accordance with section 2 CFR 200.516(a)? No

Identification of major programs:

Name of Federal Program or Cluster	CFDA #	Amount
Child Nutrition Cluster:		
School breakfast program	10.553	\$ 436,395
National school lunch program	10.555	1,016,632
Summer food service program for children	10.559	3,245
		<u>\$ 1,456,272</u>

Dollar threshold used to distinguish between type A and type B programs: \$750,000

Auditee qualified as low-risk auditee? Yes

Section II. Financial Statement Findings

No findings were reported.

Section III. Federal Award Findings and Questioned Costs

No matters were reported.



ROP450
P.O. Box 7000
Providence, RI 02940



1-800-862-6200

Call Citizens' PhoneBank anytime for account information, current rates and answers to your questions.

Business Account Statement

1 OF 1

Beginning June 01, 2019
through June 30, 2019

gl 10200

CHARTER SCHOOL FOR APPLIED TECHNOLOGIES
2303 KENMORE AVE
BUFFALO NY 14207-1311

Business Money Market

US002

SUMMARY

Balance Calculation

Previous Balance	366,279.69	Balance	
Checks	.00 -	<i>Average Daily Balance</i>	366,279.69
Debits	.00 -	Interest	
Deposits & Credits	.00 +	<i>Current Interest Rate</i>	.75%
Interest Paid	225.79 +	<i>Annual Percentage Yield Earned</i>	.75%
Current Balance	366,505.48 =	<i>Number of Days Interest Earned</i>	30
		<i>Interest Earned</i>	225.79
		<i>Interest Paid this Year</i>	1,360.15

CHARTER SCHOOL FOR APPLIED TEC
Business Money Market
XXXXXXXX763-4

You can waive the monthly maintenance fee of \$9.99 by maintaining a minimum daily balance in your account of \$2,500.

Your minimum daily balance used to qualify this statement period is: \$366,279

Your next statement period will end on July 31, 2019.

Previous Balance

366,279.69

TRANSACTION DETAILS

Interest

Date	Amount	Description
06/28	225.79	Interest

+ Total Interest Paid
225.79

= Current Balance
366,505.48

Daily Balance

Date	Balance	Date	Balance
06/28	366,505.48		

RECEIVED JUL 09 2019



Entry 5d Financial Services Contact Information

Created: 07/24/2019 • Last updated: 08/01/2019

Regents, NYCDOE and Buffalo BOE authorized schools should enter the financial contact information requested and upload the independent auditor's report and internal controls reports as one combined file.

CHARTER SCHOOL FOR APPLIED TECHNOLOGIES Section Heading

1. School Based Fiscal Contact Information

School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
Tanya Moore		

2. Audit Firm Contact Information

School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
Lumsden & McCormick			18

3. If applicable, please provide contact information for the school's outsourced financial services firm.

Firm Name	Contact Person	Mailing Address	Email	Phone	Years with Firm

New York State Education Department

Request for Proposals to Establish Charter Schools Authorized by the Board of Regents

2019-20 Budget & Cash Flow Template

General Instructions and Notes for New Application Budgets and Cash Flows Templates

1	Complete ALL SIX columns in BLUE
2	Enter information into the GRAY cells
3	Cells containing RED triangles in the upper right corner in columns B through G contain guidance on that particular item
4	School district per-pupil tuition information is located on the State Aid website at https://stateaid.nysed.gov/charter/ . Rows may be inserted in the worksheet to accommodate additional districts if necessary.
5	The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, please reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

Charter School for Applied Technologies

PROJECTED BUDGET FOR 2019-2020

July 1, 2019 to June 30, 2020

Please Note The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	31,668,345	950,000	1,517,000	-	77,045	34,212,390
Total Expenses	22,382,412	2,321,654	3,592,073	-	5,905,180	34,201,319
Net Income	9,285,933	(1,371,654)	(2,075,073)	-	(5,828,135)	11,071
Actual Student Enrollment	2,145	220				-
Total Paid Student Enrollment	2,098	220				2,318

PROGRAM SERVICES

SUPPORT SERVICES

REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
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REVENUE

REVENUES FROM STATE SOURCES

Per Pupil Revenue

CY Per Pupil Rate

Kenmore - Tonawanda	\$10,607.00
Buffalo City Schools	\$13,350.00
Cheektowaga	\$11,526.00
Sweet Home	\$13,335.00
Other	various

2,110,261	-	-	-	-	2,110,261
26,163,383	-	-	-	-	26,163,383
330,845	-	-	-	-	330,845
184,786	-	-	-	-	184,786
1,654,071	-	-	-	-	1,654,071
30,443,345					30,443,345

Special Education Revenue

-	950,000	-	-	-	950,000
---	---------	---	---	---	---------

Grants

Stimulus

Other

-	-	-	-	-	-
-	-	-	-	-	-

Other State Revenue

-	-	-	-	-	-
---	---	---	---	---	---

TOTAL REVENUE FROM STATE SOURCES

30,443,345	950,000				31,393,345
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REVENUE FROM FEDERAL FUNDING

IDEA Special Needs

Title I

Title Funding - Other

School Food Service (Free Lunch)

Grants

Charter School Program (CSP) Planning & Implementation

Other

Other Federal Revenue

-	-	-	-	-	-
1,015,053	-	-	-	-	1,015,053
209,947	-	-	-	-	209,947
-	-	1,517,000	-	-	1,517,000
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
1,225,000		1,517,000			2,742,000

TOTAL REVENUE FROM FEDERAL SOURCES

LOCAL and OTHER REVENUE

Contributions and Donations, Fundraising

Erate Reimbursement

Interest Income, Earnings on Investments,

NYC-DYCD (Department of Youth and Community Developmt.)

Food Service (Income from meals)

Text Book

Other Local Revenue

-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	77,045	77,045
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
77,045					77,045

TOTAL REVENUE FROM LOCAL and OTHER SOURCES

TOTAL REVENUE

31,668,345	950,000	1,517,000		77,045	34,212,390
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EXPENSES

ADMINISTRATIVE STAFF PERSONNEL COSTS

No. of Positions

Executive Management	4.00
Instructional Management	9.00
Deans, Directors & Coordinators	10.00
CFO / Director of Finance	-
Operation / Business Manager	10.00

-	-	-	-	535,921.11	535,921
835,161.49	-	-	-	-	835,161
-	85,800.93	-	-	728,649.58	814,451
-	-	-	-	-	-
-	-	-	-	471,686.20	471,686

Charter School for Applied Technologies

PROJECTED BUDGET FOR 2019-2020

July 1, 2019 to June 30, 2020

Please Note The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	31,668,345	950,000	1,517,000	-	77,045	34,212,390
Total Expenses	22,382,412	2,321,654	3,592,073	-	5,905,180	34,201,319
Net Income	9,285,933	(1,371,654)	(2,075,073)	-	(5,828,135)	11,071
Actual Student Enrollment	2,145	220	-	-	-	-
Total Paid Student Enrollment	2,098	220	-	-	-	2,318

PROGRAM SERVICES

SUPPORT SERVICES

		REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Administrative Staff	20.00	265,018.18	72,100.00	-	-	519,340.56	856,459
TOTAL ADMINISTRATIVE STAFF	53	1,100,180	157,901			2,255,597	3,513,678
INSTRUCTIONAL PERSONNEL COSTS							
Teachers - Regular	97.00	5,571,519.05	-	-	-	-	5,571,519
Teachers - SPED	24.00	-	1,319,107.21	-	-	-	1,319,107
Substitute Teachers	5.00	203,837.00	-	-	-	-	203,837
Teaching Assistants	-	-	-	-	-	-	-
Specialty Teachers	66.00	3,451,806.75	-	-	-	-	3,451,807
Aides	20.00	546,001.63	77,837.86	-	-	-	623,839
Therapists & Counselors	17.00	871,329.36	-	-	-	-	871,329
Other	-	319,900.00	-	260,330.00	-	-	580,230
TOTAL INSTRUCTIONAL	229	10,964,394	1,396,945	260,330			12,621,669
NON-INSTRUCTIONAL PERSONNEL COSTS							
Nurse	3.00	-	-	151,708.70	-	-	151,709
Librarian	2.00	146,685.61	-	-	-	-	146,686
Custodian	18.00	-	-	-	-	972,303.74	972,304
Security	-	-	-	-	-	-	-
Other	7.00	-	-	578,258.63	-	-	578,259
TOTAL NON-INSTRUCTIONAL	30	146,686		729,967		972,304	1,848,957
SUBTOTAL PERSONNEL SERVICE COSTS	312	12,211,259	1,554,846	990,297		3,227,901	17,984,304
PAYROLL TAXES AND BENEFITS							
Payroll Taxes		934,161.32	118,945.72	75,757.75	-	246,934.44	1,375,799
Fringe / Employee Benefits		3,085,715.14	392,900.67	250,242.46	-	815,672.12	4,544,530
Retirement / Pension		1,059,163.04	134,862.05	85,895.02	-	279,977.16	1,559,897
TOTAL PAYROLL TAXES AND BENEFITS		5,079,039	646,708	411,895		1,342,584	7,480,227
TOTAL PERSONNEL SERVICE COSTS		17,290,299	2,201,554	1,402,193		4,570,485	25,464,530
CONTRACTED SERVICES							
Accounting / Audit		-	-	-	-	52,500.00	52,500
Legal		-	-	10,000.00	-	40,000.00	50,000
Management Company Fee		-	-	-	-	-	-
Nurse Services		-	-	-	-	-	-
Food Service / School Lunch		-	-	-	-	-	-
Payroll Services		-	-	-	-	-	-
Special Ed Services		-	113,000.00	-	-	-	113,000
Titlement Services (i.e. Title I)		-	-	-	-	-	-
Other Purchased / Professional / Consulting		275,255.80	-	108,817.00	-	242,492.00	626,565
TOTAL CONTRACTED SERVICES		275,256	113,000	118,817		334,992	842,065
SCHOOL OPERATIONS							
Board Expenses		-	-	-	-	25,000	25,000
Classroom / Teaching Supplies & Materials		271,358	-	110,617	-	-	381,975
Special Ed Supplies & Materials		-	6,500	-	-	-	6,500
Textbooks / Workbooks		111,553	-	-	-	-	111,553

Charter School for Applied Technologies

PROJECTED BUDGET FOR 2019-2020

July 1, 2019 to June 30, 2020

Please Note The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	31,668,345	950,000	1,517,000	-	77,045	34,212,390
Total Expenses	22,382,412	2,321,654	3,592,073	-	5,905,180	34,201,319
Net Income	9,285,933	(1,371,654)	(2,075,073)	-	(5,828,135)	11,071
Actual Student Enrollment	2,145	220				-
Total Paid Student Enrollment	2,098	220				2,318

	PROGRAM SERVICES			SUPPORT SERVICES		TOTAL
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	
Supplies & Materials other	28,200	-	112,720	-	25,300	166,220
Equipment / Furniture	179,250	-	11,000	-	29,800	220,050
Telephone	51,000	-	-	-	34,800	85,800
Technology	369,632	-	-	-	67,000	436,632
Student Testing & Assessment	13,250	-	-	-	-	13,250
Field Trips	27,000	-	-	-	-	27,000
Transportation (student)	-	-	905,297	-	-	905,297
Student Services - other	-	-	-	-	-	-
Office Expense	203,000	-	-	-	19,250	222,250
Staff Development	214,333	-	5,400	-	16,800	236,533
Staff Recruitment	-	-	-	-	500	500
Student Recruitment / Marketing	27,500	-	-	-	101,000	128,500
School Meals / Lunch	-	-	808,700	-	-	808,700
Travel (Staff)	4,000	600	7,500	-	1,250	13,350
Fundraising	-	-	-	-	-	-
Other	1,090,663	-	95,630	-	59,750	1,246,042
TOTAL SCHOOL OPERATIONS	2,590,738	7,100	2,056,863		380,450	5,035,152
FACILITY OPERATION & MAINTENANCE						
Insurance	15,964	-	-	-	193,500	209,464
Janitorial	-	-	-	-	-	-
Building and Land Rent / Lease	685,155	-	-	-	59,220	744,375
Repairs & Maintenance	-	-	14,200	-	259,333	273,533
Equipment / Furniture	-	-	-	-	-	-
Security	-	-	-	-	107,200	107,200
Utilities	425,000	-	-	-	-	425,000
TOTAL FACILITY OPERATION & MAINTENANCE	1,126,119		14,200		619,253	1,759,572
DEPRECIATION & AMORTIZATION	1,100,000					1,100,000
DISSOLUTION ESCROW & RESERVES / CONTIGENCY						
TOTAL EXPENSES	22,382,412	2,321,654	3,592,073		5,905,180	34,201,319
NET INCOME	9,285,933	(1,371,654)	(2,075,073)		(5,828,135)	11,071

ENROLLMENT - *School Districts Are Linked To Above Entries*	REGULAR EDUCATION	SPECIAL EDUCATION	TOTAL ENROLLED
Kenmore - Tonawanda	183	18	201
Buffalo City Schools	1,794	186	1,980
Cheektowaga	27	2	29
Sweet Home	14	-	14
Other	127	14	141
TOTAL ENROLLMENT	2,145	220	2,365
REVENUE PER PUPIL	14,764	4,318	641
EXPENSES PER PUPIL	10,435	10,553	1,519

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Joseph A. Berth

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Charter School R. Applied Technologies

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Vice Chairman

2. Are you an employee of any school operated by the education corporation?
 Yes X No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

 Yes X No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<i>None</i>	<i>None</i>	<i>None</i>	<i>None</i>

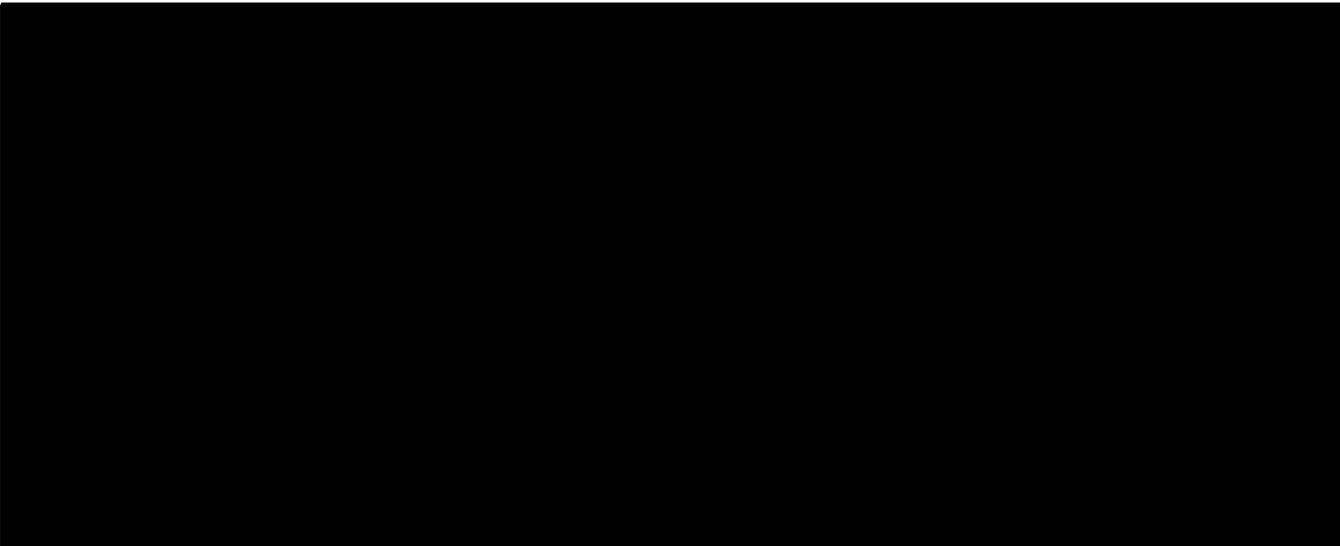
5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
<i>None</i>	<i>None</i>	<i>None</i>	<i>None</i>	<i>None</i>


7-29-19

Signature Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.



Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

_____ John R Cinquino _____

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

_____ Charter School for Applied Technologies _____

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Treasurer

2. Are you an employee of any school operated by the education corporation?
 Yes **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered

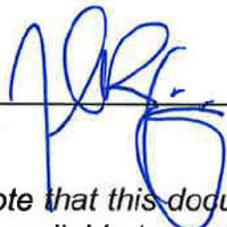
Yes to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<i>2016-present</i>	<i>Sales Rep For Voluntary Employee Bene</i>	<i>Strictly an HR decision</i>	<i>Lori Cinquino spouse</i>

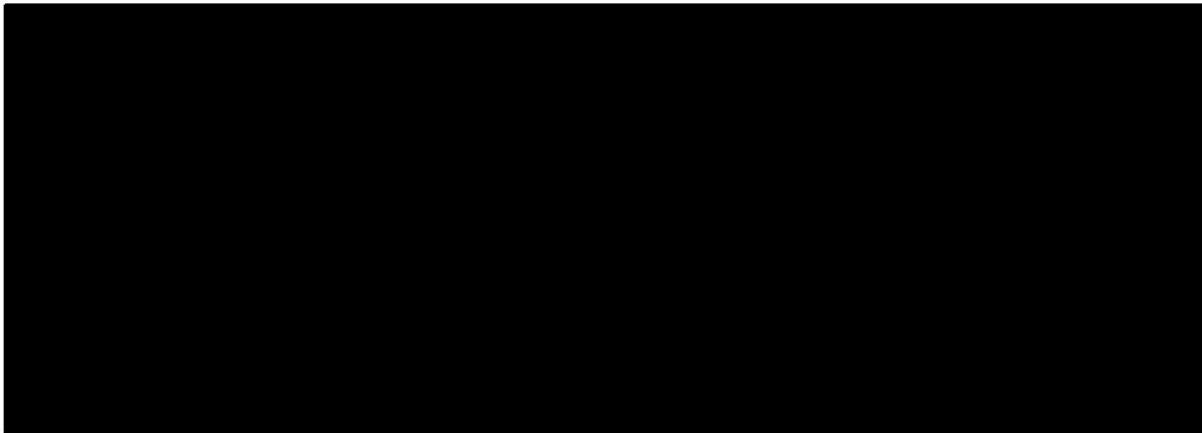
5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None.**"

NONE

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				

Signature  Date 6.24.19

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.



<p style="text-align: center;">Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member</p>
--

Name:

Ian Donnelly_

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Charter School for Applied Technologies__

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Active board member

2. Are you an employee of any school operated by the education corporation?
 Yes **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<i>NONE</i>			

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<i>NONE.</i>				

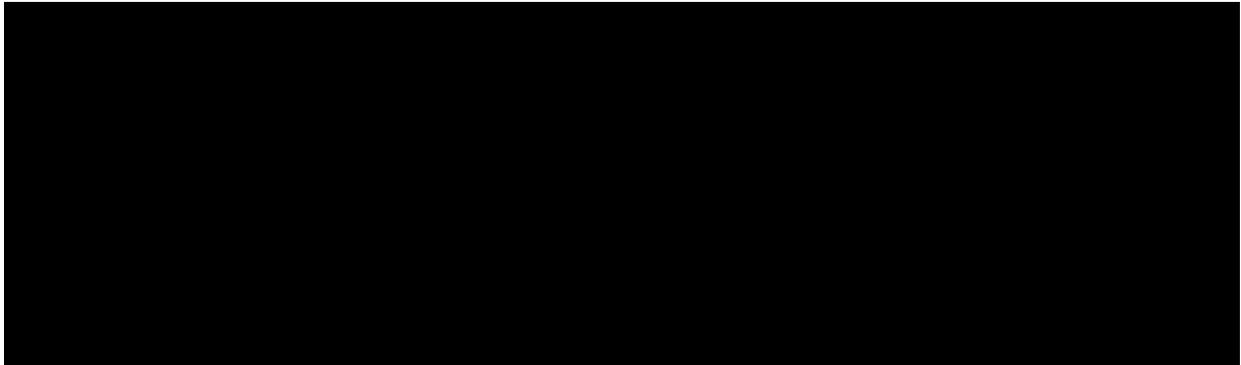
[Handwritten Signature]

[Handwritten Date: 7/31/19]

Signature

Date

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Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

MICHAEL A. KELLER

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

CHARTER SCHOOL FOR APPLIED TECHNOLOGIES

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative)

BOARD

2. Are you an employee of any school operated by the education corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation, or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<i>Please write "None" if applicable</i> NONE	<i>None</i> NONE	<i>Do not leave</i> NONE	<i>this space blank</i> NONE

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**".

NONE

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<i>Please write "None" if applicable Do not leave this space blank</i>				
NONE	NONE	NONE	NONE	NONE

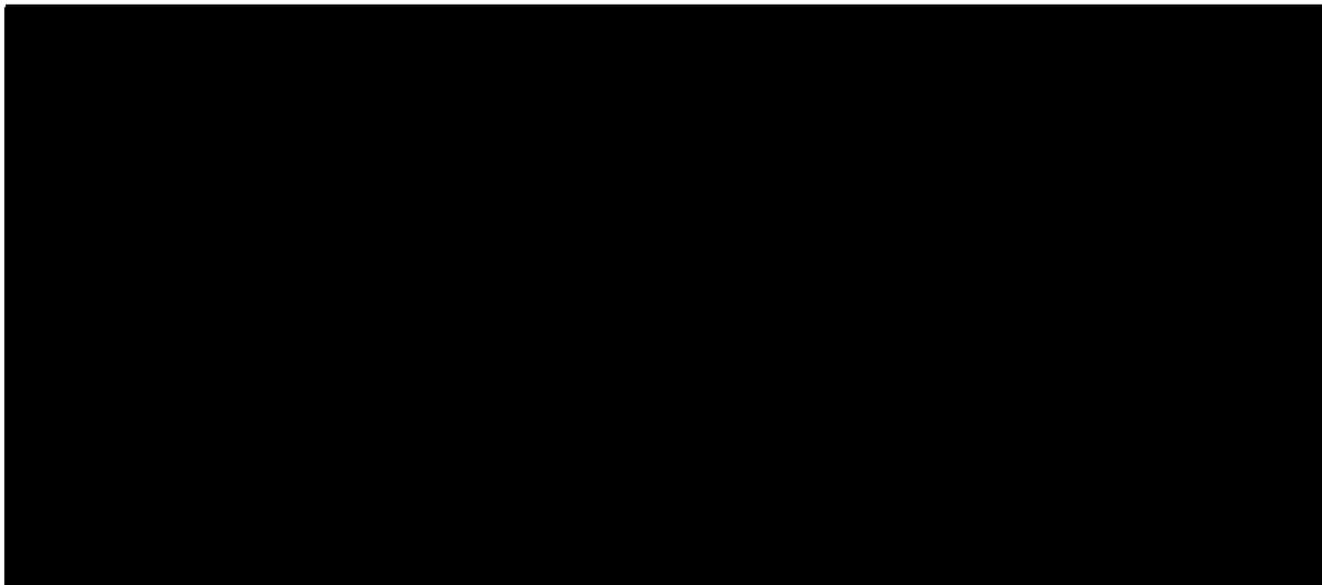
A. C. Kelly

Signature

6/25/2019

Date

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Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Kareo M. Keller

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Charter School for Applied Technologies

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Secretary

2. Are you an employee of any school operated by the education corporation?

 Yes No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

 Yes No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<i>None</i>			

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<i>None</i>				

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name: ROBERT A MIKULEC

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

PRESIDENT. VP. TRUSTEE

2. Are you an employee of any school operated by the education corporation?
 Yes No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
NONE			

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Step taken to avoid conflict of interest
NONE				

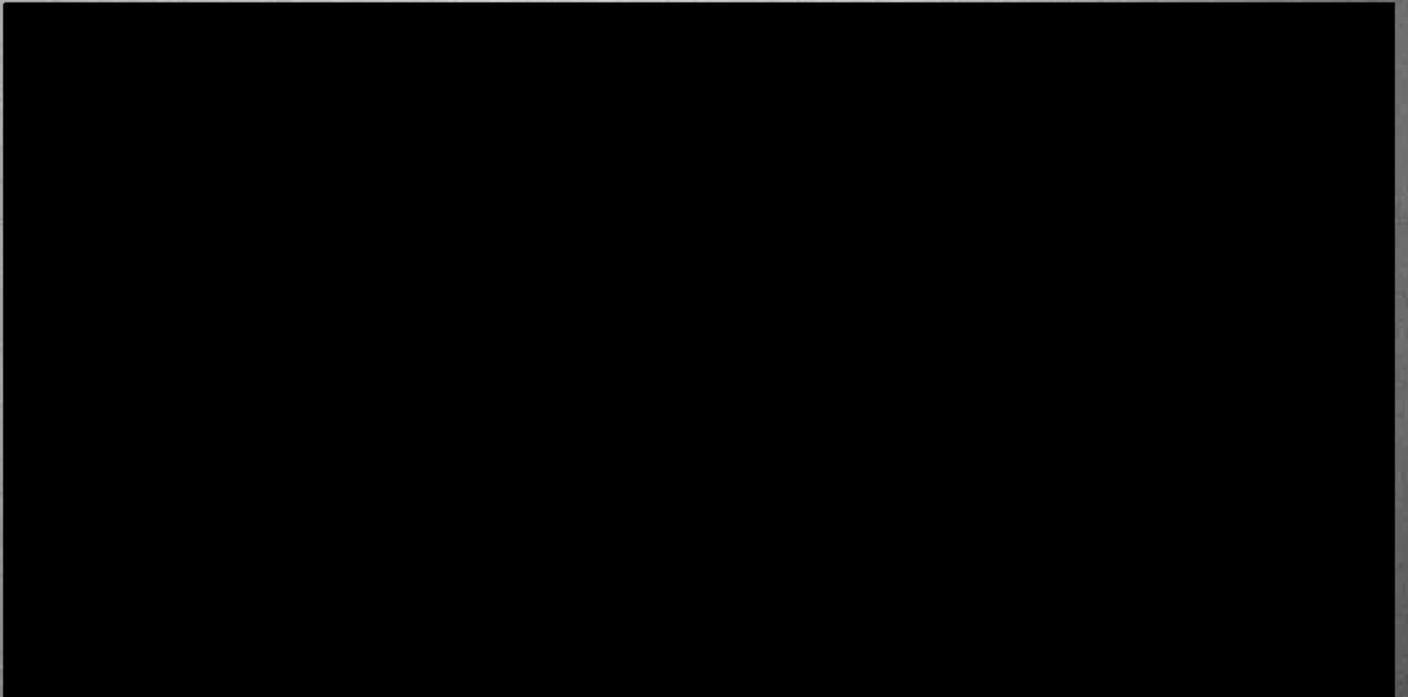
R. A. M. C. C.

7/29/19

Signature

Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.



last revised 08/21/2018

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:
Andrea Pasieka

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):
Charter School for Applied Technologies

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Board member

2. Are you an employee of any school operated by the education corporation?
 Yes **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
Independent Health	Health Insurance Carrier	\$3.5M	Andrea Pasioka; Oversees the premium rates developed for health insurance plans offered	Does not participate in discussions & decisions regarding health insurance

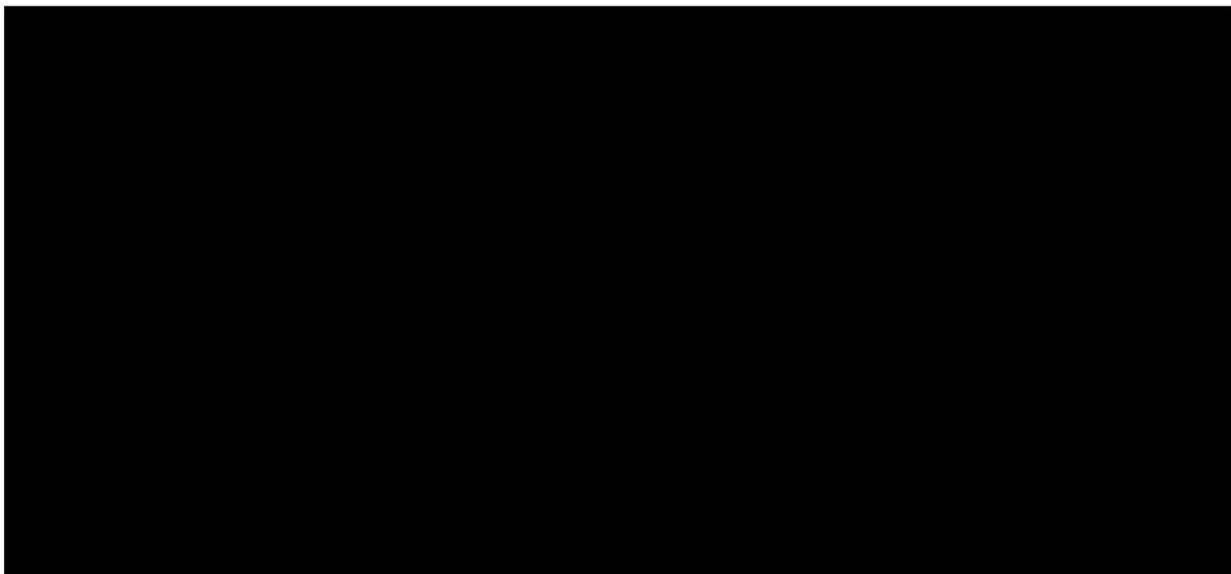


 Signature

6/25/2019

 Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.



Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

DAVID S QUACKENBUSH

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Charter School for Applied Technologies

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

PRESIDENT

2. Are you an employee of any school operated by the education corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<p><i>Please write "None" if applicable. Do not leave this space blank.</i></p> <p style="text-align: center;">NONE SPM</p>			

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<p><i>Please write "None" if applicable. Do not leave this space blank.</i></p> <p style="text-align: center; font-size: 2em;">None</p>				

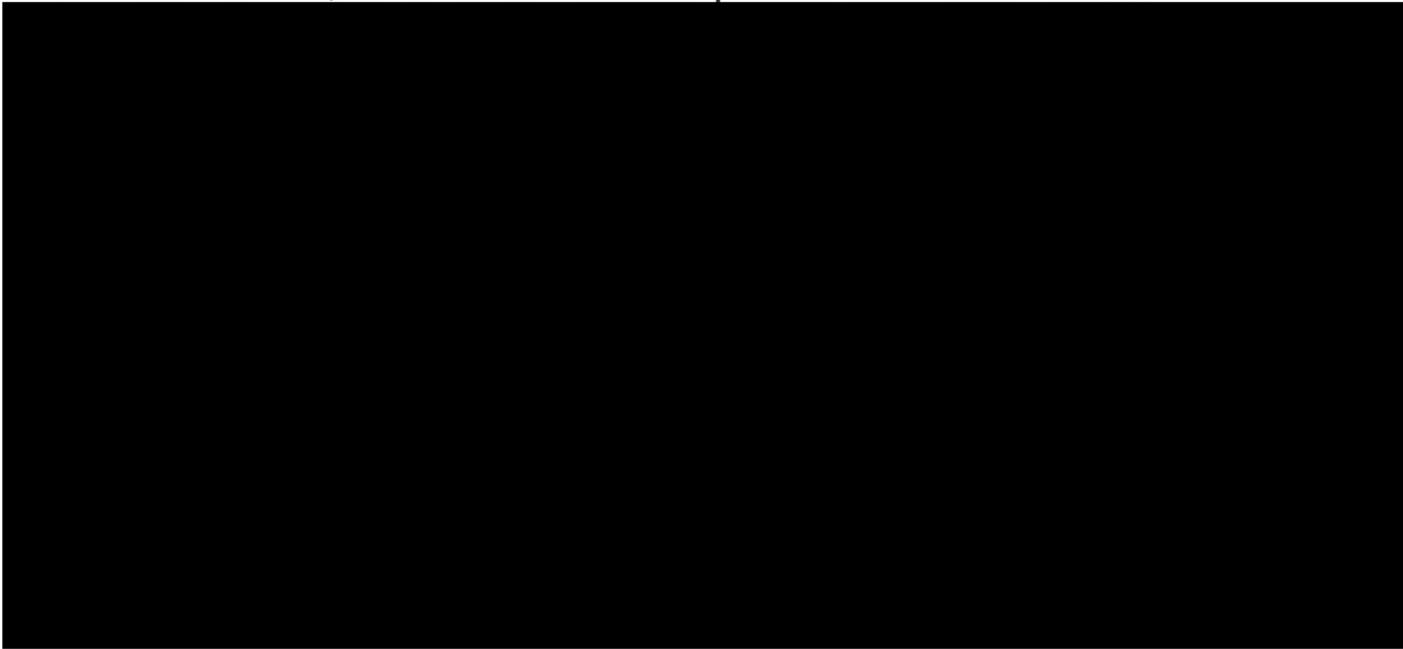
[Handwritten Signature]

7/30/19

Signature

Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.



Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Kenneth Robinson

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Charter School for Applied Technologies

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Trustee/Member

2. Are you an employee of any school operated by the education corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<p><i>Please write "None" if applicable. Do not leave this space blank.</i></p> <p>NONE</p>			

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

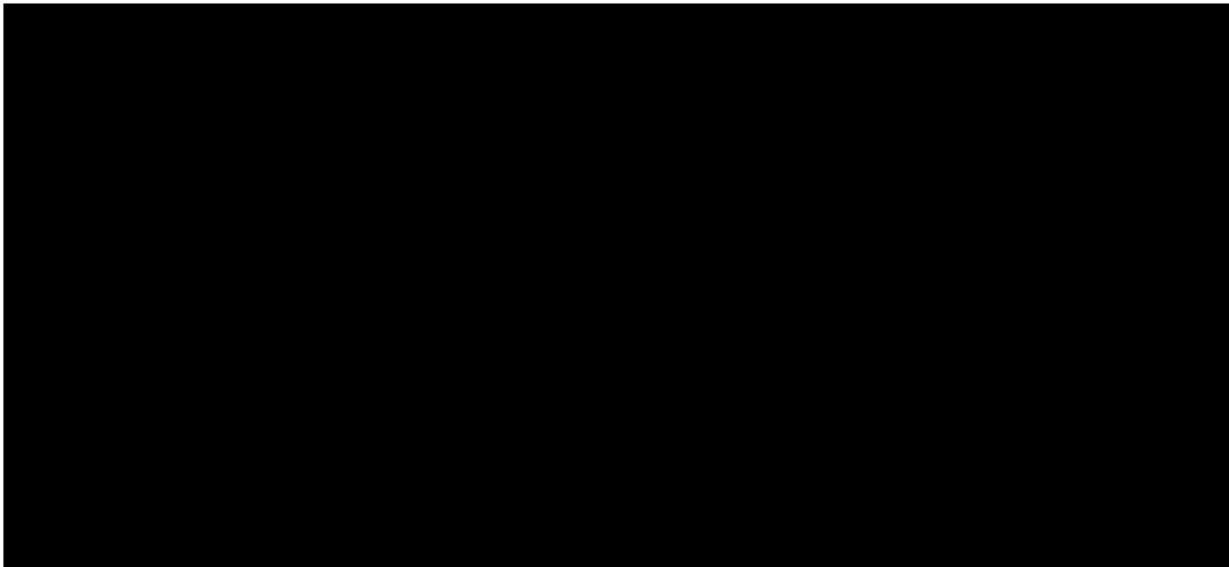
Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<p><i>None</i> Please write "None" if applicable. Do not leave this space blank.</p>				

Completed by: *Tanya Moore, CFO* *7/30/2019*

Signature

Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.



Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Danielle Salasavage

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Charter School for Applied Technologies

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Parent Representative

2. Are you an employee of any school operated by the education corporation?
Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date. Feb 2017 - May 2017

Salary unknown
Food Pantry

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<i>Please write "None" if applicable. Do not leave this space blank.</i>			
None	None	None	None

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
None	None	None	None	None

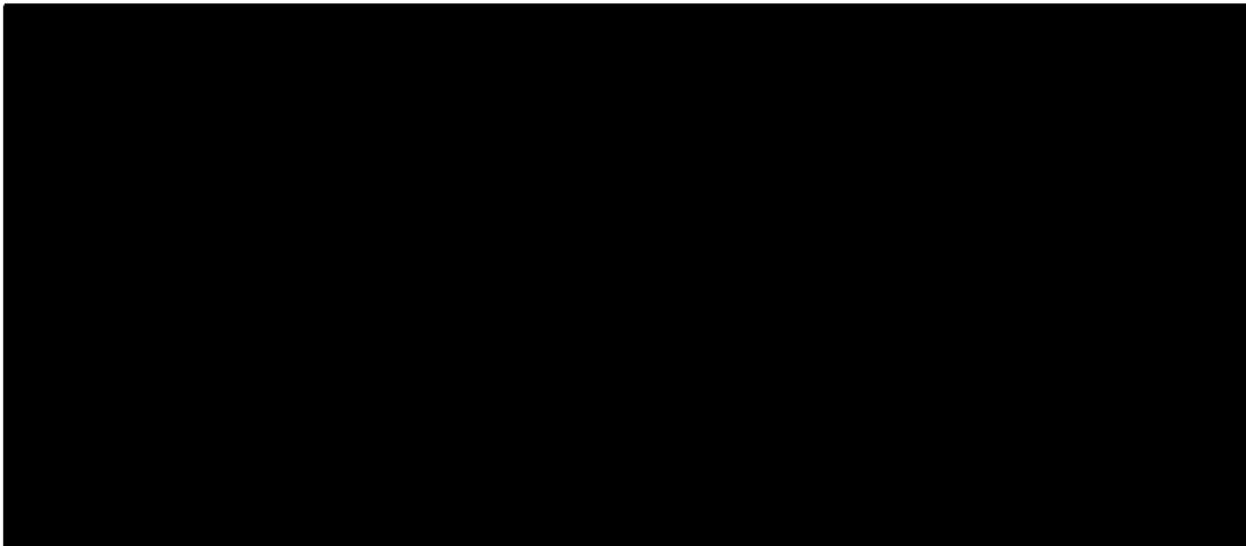
J. Salawage

Signature

7/30/19

Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.



Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Lisa L. Smith

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Charter School for Applied Technologies

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

2. Are you an employee of any school operated by the education corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?
 Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<p><i>Please write "None" if applicable. Do not leave this space blank.</i></p> <p><i>None</i></p>			

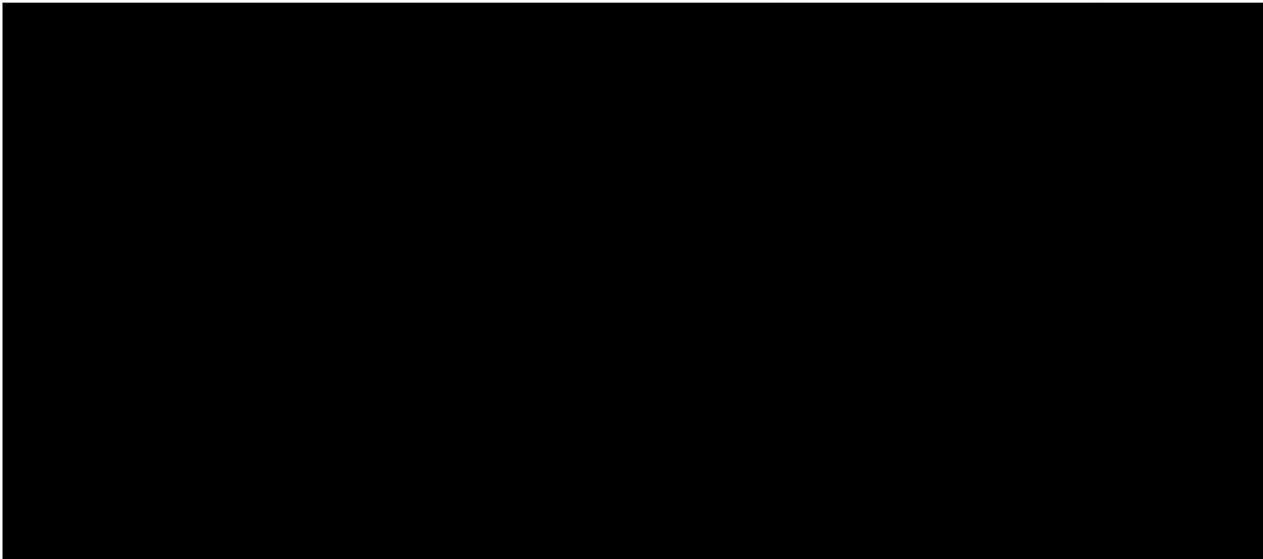
5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
Phillips Lytle LLP <i>Please write "None" if applicable. Do not leave this space</i>	Provided legal representation of CSAT	\$150,000	Lisa L. Smith is a partner in Phillips Lytle LLP.	Partners other than Lisa Smith handled the legal matter.

Lisa L. Smith
Signature

June 24, 2019
Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.





Entry 8 BOT Table

Created: 07/30/2019 • Last updated: 08/01/2019

1. SUNY AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE AUTHORIZED charter schools are required to provide information for all VOTING and NON VOTING trustees.

1. Current Board Member Information (Enter info for each BOT member)

	Trustee Name and Email Address	Position on the Board	Committee Affiliations	Voting Member Per By Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2018 19
1	David Quackenbush [REDACTED]	Chair	ex officio member of all committees	Yes	5	09/01/2016	09/01/2019	11
2	Joseph Berti [REDACTED]	Vice Chair	Development, Career Readiness	Yes	3	09/01/2018	09/01/2021	11
3	John Cinquino [REDACTED]	Treasurer	Finance, Ancillary Services	Yes	6	09/01/2018	09/01/2021	12
4	Karen Kelley [REDACTED]	Secretary	Negotiations, Career Readiness, Appeals	Yes	6	09/01/2018	09/01/2021	10
5	Michael Keller [REDACTED]	Trustee/Member	Finance, Facilities, Nominations	Yes	5	09/01/2016	09/01/2019	12
6	Robert Mikulec [REDACTED]	Trustee/M	Development, Career	Yes	5	09/01/20	09/01/20	7

		ember	Readines s			16	19	
7	Kenneth Robinson	Trustee/M ember	Develop ment, Appeals, Ancillary	Yes	2	09/01/20 16	09/01/20 19	9
8	Lisa Smith	Trustee/M ember	Quality Assuranc e, Negotiati ons, Appeals	Yes	2	09/01/20 17	09/01/20 20	8
9	Danielle Salasava ge	Parent Rep	Quality Assuranc e	Yes		09/01/20 18	09/01/20 20	7

1a. Are there more than 9 members of the Board of Trustees?

Yes

1b. Current Board Member Information

	Trustee Name and Email Address	Position on the Board	Committee Affiliations	Voting Member Per By Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2018 19
10	Andrea Pasieka [Redacted]	Trustee/Member	Quality Assurance, Development, Negotiations	Yes		09/01/2017	09/01/2020	10
11	Ian Donnelly [Redacted]	Trustee/Member	Career Readiness, Quality Assurance, Ancillary Services	Yes		09/01/2017	09/01/2020	11
12								
13								
14								
15								

1c. Are there more that 15 members of the Board of Trustees? No

2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

- 1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
- 2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2019	11
b.Total Number of Members Added During 2018 19	0
c. Total Number of Members who Departed during 2018 19	0
d.Total Number of members in 2018 19, as set by in Bylaws, Resolution or Minutes	11

3. Number of Board meetings held during 2018-19 12

4. Number of Board meetings scheduled for 2019-20 12

Thank you.



Entry 9 - Board Meeting Minutes

Last updated: 07/24/2019

[Instructions for submitting minutes of the BOT monthly meetings](#)

Regents, NYCDOE, and Buffalo BOE authorized schools must either provide a link to a complete set of minutes that are posted on the charter school website, or upload a complete set of board meeting minutes from July 2018 June 2019, which should match the number of meetings held during the 2018 19 school year.

CHARTER SCHOOL FOR APPLIED TECHNOLOGIES

Are all monthly BOT meeting minutes posted, which should match the number of meetings held during 2018-19 school year, on the charter school's website?

Yes

A. Provide if posted on the charter school's website a URL link to the Monthly Board Meeting Minutes, which should match the number of meetings held during the 2018-19 school year.

<https://www.csat k12.org/Page/24>



Entry 10 Enrollment and Retention of Special Populations

Last updated: 08/01/2019

Instructions for Reporting Enrollment and Retention Strategies

Describe the efforts the charter school has made in 2018 19 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners/Multilingual learners, and students who are economically disadvantaged. In addition, describe the school’s plans for meeting or making progress toward meeting its enrollment and retention targets in 2019 20.

CHARTER SCHOOL FOR APPLIED TECHNOLOGIES Section Heading

Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Recruitment Efforts in 2018 19	Describe Recruitment Plans in 2019 20
Economically Disadvantaged	<p>During the 2018 2019 school year, many of our prior year efforts were continued to attract new students, inclusive of students with disabilities, English language learners and those families eligible for free and reduced priced lunch. Such mediums included newspaper and magazine advertisements (KenTon Bee, Western NY Family, Buffalo Rocket, Panorama Hispano), radio spots, Facebook, CSAT's Website. Our school also hosted three Open Houses for our families and others. Our staff visited other Charter Schools and attended a DayCare Fair. The school also implemented a marketing and enrollment campaign which included Broadcast Television commercials which were ran over a three month period. Specific programming air times were chosen based on demographics to serve a diverse audience.</p> <p>Electronic signs within our buildings are always visible and provide visitors with the latest school information, inclusive of enrollment deadlines and dates.</p>	<p>For the upcoming 2019 20 school year, our initial plan will be to continue with those recruitment activities deemed to be successful in assisting our school with meeting its prior year targets. Additionally, we will continue with conducting an assessment of our current needs and budget allotments, marketing wording will continue to include the emphasis and highlighting of all types of students are accepted (with placement into a lottery if requests exceed the number of seats), with no entrance exams or tuition.</p> <p>We plan to also continue our Open Houses, visits to other Charter Schools and Daycare Centers to attract new students. In addition, our school's website will continue to be a resource for students and families with Special Education needs and English Language Learners by providing families with information and third party resources made available to them.</p>
	<p>During the 2018 2019 school year, many of our prior year efforts were continued to attract new students, inclusive of students</p>	<p>For the upcoming 2019 20 school year, our initial plan will be to continue with those recruitment activities deemed to be</p>

English Language Learners/Multilingual Learners	<p>with disabilities, English language learners and those families eligible for free and reduced priced lunch. Such mediums included newspaper and magazine advertisements (KenTon Bee, Western NY Family, Buffalo Rocket, Panorama Hispano), radio spots, Facebook, CSAT's Website. Our school also hosted three Open Houses for our families and others. Our staff visited other Charter Schools and attended a DayCare Fair. The school also implemented a marketing and enrollment campaign which included Broadcast Television commercials which were ran over a three month period. Specific programming air times were chosen based on demographics to serve a diverse audience.</p> <p>Electronic signs within our buildings are always visible and provide visitors with the latest school information, inclusive of enrollment deadlines and dates.</p>	<p>successful in assisting our school with meeting its prior year targets. Additionally, we will continue with conducting an assessment of our current needs and budget allotments, marketing wording will continue to include the emphasis and highlighting of all types of students are accepted (with placement into a lottery if requests exceed the number of seats), with no entrance exams or tuition.</p> <p>We plan to also continue our Open Houses, visits to other Charter Schools and Daycare Centers to attract new students. In addition, our school's website will continue to be a resource for students and families with Special Education needs and English Language Learners by providing families with information and third party resources made available to them.</p>
Students with Disabilities	<p>During the 2018 2019 school year, many of our prior year efforts were continued to attract new students, inclusive of students with disabilities, English language learners and those families eligible for free and reduced priced lunch. Such mediums included newspaper and magazine advertisements (KenTon Bee, Western NY Family, Buffalo Rocket, Panorama Hispano), radio spots, Facebook, CSAT's Website. Our school also hosted three Open Houses for our families and others. Our staff visited other Charter Schools and attended a DayCare Fair. The school also implemented a marketing and enrollment campaign which included Broadcast Television commercials which were ran over a three month period. Specific programming air times were chosen based on demographics to serve a diverse audience.</p> <p>Electronic signs within our buildings are always visible and provide visitors with the latest school information, inclusive of enrollment deadlines and dates.</p>	<p>For the upcoming 2019 20 school year, our initial plan will be to continue with those recruitment activities deemed to be successful in assisting our school with meeting its prior year targets. Additionally, we will continue with conducting an assessment of our current needs and budget allotments, marketing wording will continue to include the emphasis and highlighting of all types of students are accepted (with placement into a lottery if requests exceed the number of seats), with no entrance exams or tuition.</p> <p>We plan to also continue our Open Houses, visits to other Charter Schools and Daycare Centers to attract new students. In addition, our school's website will continue to be a resource for students and families with Special Education needs and English Language Learners by providing families with information and third party resources made available to them.</p>

Retention Efforts Toward Meeting Targets

Describe Retention Efforts in 2018 19	Describe Retention Plans in 2019 20
---------------------------------------	-------------------------------------

<p>Economically Disadvantaged</p>	<p>During 2018 2019, our school continued to assisted our economically disadvantaged students and families by provisions of providing awareness of the resources and services available through numerous presentations presented during various school events such as: Open House, the Annual Harvest Festival, Parent and Family Education Nights (Wellness, Literacy, and Skill Building Programs, Zumba Nights).</p> <p>Our Family Support Center continued its drive to strengthen all of our students and families through school, community and parent collaboration to promote student success and wellbeing. The center provided a spectrum of free services individual and family counseling, support groups, and referrals / information to outside community resources.</p> <p>Food Pantry services were also provided to those families in need.</p>	<p>Upon review of enrollment levels, the school plans to continue successful services performed during the prior year or restructure those services in need. The school, through its Family Support Center will conduct a survey to gauge the effectiveness of current services, identify new areas of needs, and those services requiring elimination or restructuring.</p>
<p>English Language Learners/Multilingual Learners</p>	<p>During 2018 2019, the school continued its work, through its ENL program to identify the needs of each student and their families to ensure proper supports were made available. Such services included language translation, linkage to community resources, and short term counseling. We also provided our academic program for our ELL students within an inclusion model in the regular classroom and in small groups to improve and enhance the writing, reading, listening and English speaking skills of the students.</p>	<p>Upon review of enrollment levels, the school plans to continue successful services performed during the prior year or restructure those services in need. The school, through its Family Support Center will conduct a survey to gauge the effectiveness of current services, identify new areas of needs, and those services requiring elimination or restructuring.</p>
<p>Student</p>	<p>CSAT Students identified with special needs received the support of a certified Special Education Teacher. Additionally, there was one teacher assigned to each of the grades K 6 teams and a Special Education teacher assigned to each of the subject area teams in grades 7 12. Most of the support was provided in an inclusive, push in setting. In some instances, short term pull out groupings were used. In these cases, non identified students joined the small groupings when a benefit could be attained from the instruction. In this way, labeling has been minimized.</p> <p>Common grade level formative assessments</p>	<p>Upon a preliminary review of the data that describes the new student population due to our current expansion, we believe that we can meet the targets within the guidelines of our current outreach / marketing efforts. Should we experience difficulty meeting the targets during the next term, the school may ask for a material change that would permit CSAT to give a priority point to a specific</p>

s with
Disabilit
ies

were administered to students with disabilities in accordance with their IEPs. Any adaptation and/or accommodation called for by the IEP was followed for both instruction and formative assessments administration. For instance, if a child's IEP requires that the assessment be read to them, the IEP was followed. In the case of State Assessment System tests, they were also provided in accordance to the IEP. In the case of an IEP calling for alternative assessment, the school provided the appropriate form of State Alternative Learning Assessment. In addition, CSAT provided parents IEP progress reports in accordance with the reporting directives of the student's IEP. Parents also received report cards on a quarterly basis.

special population for enrollment. We believe a precedent has been established for such a request by several CSI authorized charters. What we would not be willing to do, as it is not in the benefit of children, is to aspire at a negative goal of reaching percentages of special education students from districts that over identify students. We will continue to provide interventions that avoid referrals and declassify students who make significant progress.



Entry 11 Classroom Teacher and Administrator Attrition

Last updated: 08/01/2019

Report changes in teacher and administrator staffing.

Instructions for completing the Classroom Teacher and Administrator Attrition Tables

Charter schools must complete the tables titled 2018-2019 Classroom Teacher and Administrator Attrition to report changes in teacher and administrator staffing during the 2018-2019 school year. Please provide the full time equivalent (FTE) of staff on June 30, 2018; the FTE for any departed staff from July 1, 2018 through June 30, 2019; the FTE for added staff from July 1, 2018 through June 30, 2019; and the FTE of staff added in newly created positions from July 1, 2018 through June 30, 2019 using the tables provided.

1. Classroom Teacher Attrition Table

FTE Classroom Teachers on 6/30/18	FTE Classroom Teachers Departed 7/1/18 6/30/19	FTE Classroom Teachers Filling Vacant Positions 7/1/18 6/30/19	FTE Classroom Teachers Added in New Positions 7/1/18 6/30/19	FTE of Classroom Teachers on 6/30/19
162	25	22	7	166

2. Administrator Position Attrition Table

FTE Administrative Positions on 6/30/18	FTE Administrators Departed 7/1/18 6/30/19	FTE Administrators Filling Vacant Positions 7/1/18 6/30/19	FTE Administrators Added in New Positions 7/1/18 6/30/19	FTE Administrative Positions on 6/30/19
17	3	3	1	18

3. Tell your school's story

Charter schools may provide additional information in this section of the Annual Report about their respective teacher and administrator attrition rates as some teacher or administrator departures do not reflect advancement or movement within the charter school networks. Schools may provide additional detail to reflect a teacher's advancement up the ladder to a leadership position within the network or an administrator's movement to lead a new network charter school.

(No response)

4. Charter schools must ensure that all prospective employees receive clearance through [the NYSED Office of School Personnel Review and Accountability \(OSPRA\)](#) prior to employment. After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

Have all employees have been cleared through the NYSED TEACH system?

Yes

5. For perspective or current employees whose clearance has been denied, have you terminated their employment and removed them from the TEACH system?

	Yes
--	-----

Thank you



Entry 12 Uncertified Teachers

Last updated: 08/01/2019

Instructions for Reporting Percent of Uncertified Teachers

The table below is reflective of the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Enter the relevant full time equivalent (FTE) count of teachers in each column. For example, a school with 20 full time teachers and 5 half time teachers would have an FTE count of 22.5. If more than one column applies to a particular teacher, please select one column for the FTE count. Please do not include paraprofessionals, such as teacher assistants.

FTE count of uncertified teachers on 6/30/18, and each uncertified teacher should be counted only once.

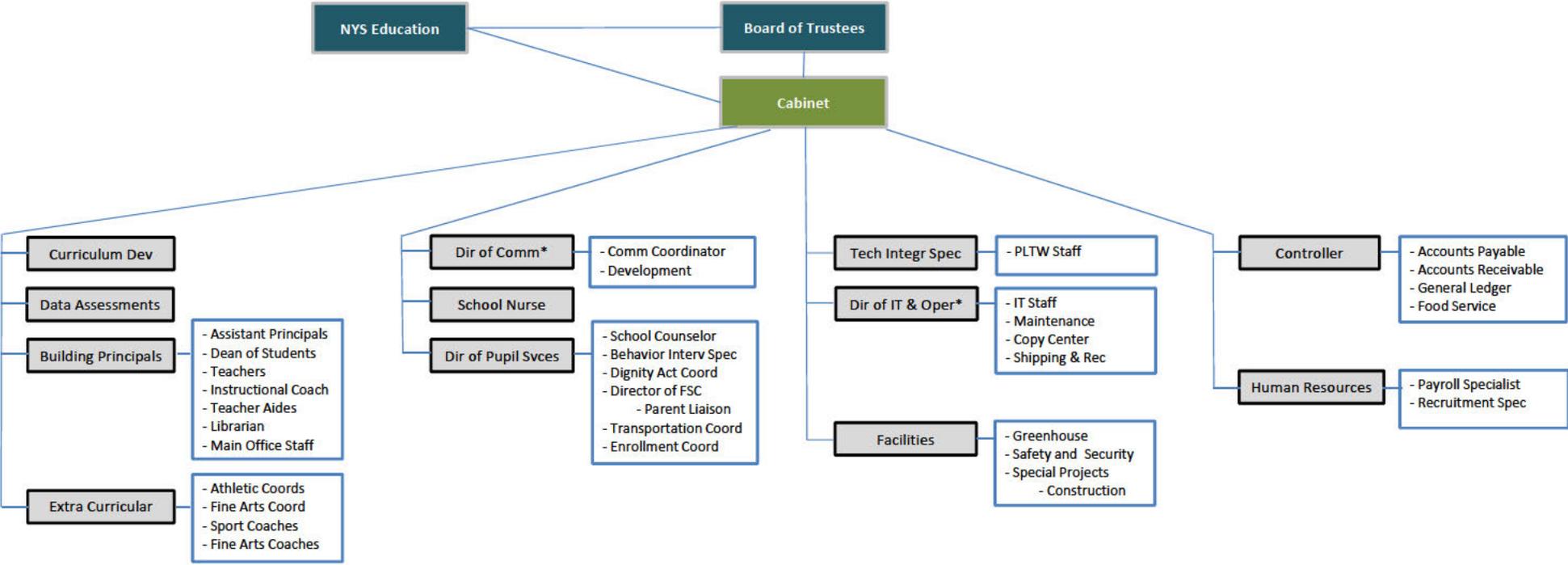
	FTE Count
1. Total FTE count of uncertified teachers (6 30 19)	14
2. FTE count of uncertified teachers with at least three years of elementary, middle or secondary classroom teaching experience (6 30 19)	7
3. FTE count of uncertified teachers who are tenured or tenure track college faculty (6 30 19)	
4. FTE count of uncertified teachers with two years of Teach for America experience (6 30 19)	
5. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (6 30 19)	2
6. FTE count of uncertified teachers who do not fit into any of the prior four categories (6 30 19)	5

FTE Count of All Uncertified Teachers as of 6/30/19 14

FTE Count of All Certified Teachers as of 6/30/19 152

Thank you.

Charter School for Applied Technologies Organizational Chart 2018-2019



* denotes position has additional reporting responsibilities

CHARTER SCHOOL FOR APPLIED TECHNOLOGIES

2019-2020 School Year Calendar K-5

July						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

October						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Student Days: 184
Teacher Days: 198

JULY

4th: Independence Day

AUGUST

19th-23rd: No School Professional Devel Day
26th: First Day of School - Full Day

SEPTEMBER

2nd: School Closed - Labor Day
20th: 5-Week Progress Report

OCTOBER

14th: School Closed - Columbus Day
25th: 1st Marking Period Ends

NOVEMBER

7th & 14th : Parent/Teacher Conferences
11th: School Closed - Veteran's Day
15th School Closed
27th-29th: Thanksgiving Recess

DECEMBER

6th: 15-Week Progress Report
23rd-31st: Winter Recess No School

JANUARY

1st: New Year's Day
20th: School Closed - MLK Jr. Day
24th: 2nd Marking Period Ends

FEBRUARY

17th: School Closed-President's Day
18th-21st: Winter Recess No School
28th: 25-Week Progress Report

MARCH

25th-26th: NYS ELA Assessment Grade 3-8
27th : 3rd Marking Period Ends

APRIL

2nd & 9th: Parent/Teacher Conferences
3rd: ELA Scoring Day - No School
10th-17th: Spring Recess No School
22nd-23rd: NYS Math Assessment Grade 3-8

MAY

1st: Math Scoring Day - No School
8th: 35-Week Progress Report
22nd & 25th: School Closed-Memorial Day

JUNE

1st: NYS Science Assessment
Grade 4 & 8
25th: Last Day of School - Full Day
25th : 4th Marking Period Ends
26th: Last day for Faculty

January						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

March						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

- Recess-No School
- No School for Students
- Student First / Last Day Full Day
- Prof Dev Day-No School for students

CHARTER MIDDLE SCHOOL FOR APPLIED TECHNOLOGIES

2019-2020 School Year Calendar Grades 6-8

July						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

JULY						
4th: Independence Day						

January						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

S-5
T-10

AUGUST						
19th-23rd: No School Professional Devel Day						
26th: First Day of School - Full Day						

February						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

S-15
T-15

September						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

S-20
T-20

SEPTEMBER						
2nd: School Closed - Labor Day						
20th: 5-Week Progress Report						

March						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

S-21
T-22

October						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

S-21
T-22

OCTOBER						
14th: School Closed - Columbus Day						
25th: 1st Marking Period Ends						

April						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

S-15
T-17

November						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

S-15
T-17

NOVEMBER						
7th & 14th : Parent/Teacher Conferences						
11th: School Closed - Veteran's Day						
15th School Closed						
27th-29th: Thanksgiving Recess						

May						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

S-18
T-19

December						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

S-15
T-15

DECEMBER						
6th: 15-Week Progress Report						
23rd-31st: Winter Recess No School						

June						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

S-19
T-20

JANUARY						
1st: New Year's Day						
20th: School Closed - MLK Jr. Day						
24th: 2nd Marking Period Ends						

FEBRUARY						
17th: School Closed-President's Day						
18th-21st: Winter Recess No School						
28th: 25-Week Progress Report						

MARCH						
25th-26th: NYS ELA Assessment Grade 3-8						
27th : 3rd Marking Period Ends						

APRIL						
2nd & 9th: Parent/Teacher Conferences						
3rd: ELA Scoring Day - No School						
10th-17th: Spring Recess No School						
22nd-23rd: NYS Math Assessment Grade 3-8						

MAY						
1st: Math Scoring Day - No School						
8th: 35-Week Progress Report						
22nd & 25th: School Closed-Memorial Day						

JUNE						
1st: NYS Science Assessment Grade 4 & 8						
19th-24th - MS Final Eams - Half Days						
25th: Last Day of School - Half Day						
25th : 4th Marking Period Ends						
26th: Last day for Faculty						

- Recess-No School
- No School for Students
- Student First / Last Day
- Full Day
- Prof Dev Day-No School for students
- Half Day 12:30 Dismissal

Student Days: 184
Teacher Days: 198

BOT Approved: April 9, 2019

CHARTER SCHOOL FOR APPLIED TECHNOLOGIES

2019-2020 School Year Calendar 9-12

July						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

JULY						
4th: Independence Day						
AUGUST						
13th & 14th: NYS Regents Exams						
19th-23rd: No School Professional Dev Day						
26th-Gr 9, 27th-Gr 10 (each grade full day)						
28th-Gr 11, 29th-Gr 12 (each grade full day)						
30th: ALL GRADES REPORT						

January						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

SEPTEMBER						
2nd: School Closed - Labor Day						
20th: 5-Week Progress Report						
OCTOBER						
11th: No School Professional Dev Day						
14th: School Closed - Columbus Day						
25th: 1st Marking Period Ends						

February						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

September						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

NOVEMBER						
7th & 14th: Parent/Teacher Conferences						
8th: No School Professional Dev Day						
11th: School Closed Veteran's Day						
15th: School Closed						
27th-29th: Thanksgiving Recess No School						
DECEMBER						
6th: 15-Week Progress Report						
23rd-31st: Winter Recess No School						

March						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

October						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

JANUARY						
1st: New Year's Day No School						
20th: School Closed - MLK Jr. Day						
17th - 24th: NYS Regents Exams						
24th: 2nd Marking Period Ends						
27th: No School Regents Scoring Day						
FEBRUARY						
17th: School Closed - President's Day						
18th-21st: Winter Recess No School						
28th: 25-Week Progress Report						

April						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

November						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

MARCH						
20th: No School Professional Dev Day						
27th : 3rd Marking Period Ends						
APRIL						
2nd & 9th: Parent/Teacher Conferences						
3rd: No School Professional Dev Day						
10th-17th: Spring Recess No School						

May						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

December						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

MAY						
1st: No School Professional Dev Day						
8th: 35-Week Progress Report						
22nd & 25th: School Closed-Memorial Day						
JUNE						
3rd: NYS Regents US History Exam						
17th-25th: NYS Regents Exams						
25th : 4th Marking Period Ends						
26th: HS Graduation, Last day for faculty						

June						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Student Days: 184
Teacher Days: 198

- Recess-No School
- No School for Students
- Student First Day
- NYS Regents Exams
- Prof Dev Day-No School for students