

Charter School for Applied Technologies
317 Vulcan Street, Buffalo, New York 14207
BOARD OF TRUSTEES MEETING 01/09/2024

MINUTES

BOARD MEMBERS PRESENT: In person, Joseph Berti, Terrell Chambers, John Cinquino, Jina Jentry, Danielle Salasavage, Ian Donnelly, Kevin Cornacchio, Steve Kottakis

Via Teleconference: none

UNABLE TO ATTEND: Lisa Smith, Bryan Carlo, Andrea Pasieka

OTHERS PRESENT: In person: Andy Lyle, Garrick Loveria, Tanya Moore, Tara Jefferson

MINUTES

Mr. Cinquino requested a correction to the December 12, 2023, Minutes under the Annual Internal presentation that:

- *“Additionally, the school qualified for a Single Audit due to its federal award expenditures which exceeded \$750,000 within the fiscal year.”*
- Remove phrasing relating to *“required communications”* and *“maintaining their independence during audit.”*
- Under Highlights, the presenters from Lumsden McCormick should read Robert Torella and John George. Additionally, the Highlights should be revised to read, *“Audited financial statements for the period ending June 30, 2023 reflect Total Revenues of \$40 million, driven primarily from per pupil enrollment and federal awards. Investments performed within better market conditions and reflected a \$2.1 million gain. Expenses for the period totaled \$37.2 million which were consistent with the prior year. The school experienced no collection issues and long term debt payments were made as scheduled. Overall, the school is in a healthy financial position.”*

Motion to approve the December 12, 2023 minutes as corrected including permanent committee reports and those submitted under ad hoc committee, made by Mr. Kottakis, seconded by Mrs. Salasavage. Minutes approved.

PUBLIC COMMENTS

Planned presentations postponed due to inclement weather.

PRESENTATION

None

ADMINISTRATIVE REPORTS

Cabinet Report – Mr. Lyle discussed recent conversations with NYSED Charter School Office (CSO) and their recommendations for preparation for the next year's Charter Renewal. Lyle strategized the methods he would like to employ with the Board to ensure that they were adequately prepared for the CSO's visit, especially as Board membership has changed since the last site visit and several trustees are new to the renewal process.

PERMANENT BOARD COMMITTEE

Quality Assurance - None

Career Readiness - None

Finance - None

AD HOC COMMITTEES

Appeals- Mr. Donnelly reported on two appeal decisions that the Appeals committee had recently reviewed. Both appeals involved the permanent suspension of high school students, the first of which involved a student that violated her probation to refrain from further drug possession in school, the second involved a student who participated in a physical altercation following a high school athletic event. In both instances the appeals were denied and permanent suspensions were upheld.

OLD BUSINESS

Transportation: None

NEW BUSINESS

Policy- None

Enrollment – Mr. Loveria presented the current enrollment which stands at 2332 students.

Personnel – Mr. Lyle reviewed the personnel report. He highlighted twelve new substitute candidates along with several position changes. Additionally, the middle school had one teacher resignation; a 6th grade science teacher who provided notice that she will be moving out of the local area. There are no new additions to the budget. Motion to approve the Personnel report by Mrs. Salasavage, seconded by Mr. Kottakis. Personnel report approved.

A motion to adjourn the regular meeting at 5:35 pm was made by Mrs. Gentry, seconded by Mr. Chambers. Meeting adjourned.

Next Meeting: February 13th, 2024 @ 4:30 pm