

Charter School for Applied Technologies

Board Meeting Minutes

September 10, 2024



Board appreciation for Danielle Salasalvage

Public Comments (5 minutes)

Public comment – former staff member commented on personnel issue

Minutes (5 minutes)

- Minutes from 8.13.2024
 - Motion to approve –
 - Second –
 - Minutes approved.

Presentation (15 minutes)

ECCP/Summer Academy Results (Mr. Bigouette and Mr. Sedlacko)

- Mrs. Monaco introduced students and updated board about Summer Bridge and Summer Academy
 - **The partnership called “Summer Bridge” – now called “Summer Academy”** and is through SUNY Erie. Transitioned because Buff State could no longer support the experience for students.
 - **102 students on SUNY Erie campus this year**, 6 week program offered to every student in the school. Partnered with Summer Youth programs, students introduced to classes including: Assessing Degree Options(10th), Biomedical Ethics, Intro to Pub Speaking, Sociology – choice for 11 and 12th. Workshop hour – in addition - where students could choose from a variety of options – career, touring campus, and other various workshops.
 - **Enhancements new this year:** Xello and Career Readiness exploration, 10th grade experiences, hands on learning, and student capstone presentations
- **Five students** spoke about their Summer Academy experiences in the Biomedical Ethics class and takeaways including on – Biomedical Ethics, moral arguments and theories, elevator pitches and introductions to employers, career and internships, personality assessments and career choices
- Mr. Sedlacko (ECCP Liaison): Discussed attendance, grades, and data
 - Data summary – 102 students total, even split – 35, 45, 20, 97% attendance, majority of students passed with an A (reflected on official college transcript from ECC)
 - Monday-Wednesday at ECC and Thursdays at CSAT working on Career Readiness
 - Summer Academy boosts attendance
 - 25-30 students now finishing up career Summer Academy programming this year
- Mr. Bigouette discussed the opportunity and campus experience offered to students. Students also worked on the career preparation area on Thursdays throughout the 6-week program. Test run of Xello in comparison to other programming was well worth it – exploring interests, skills, careers. Use of Xello programming in internship class and in some of the other business classes. Teamwork, problem solving, and communication focus out of much of this summer program.
- Mr. Cinquino inquired about the student who received a D in the course, and Mr. Sedlacko confirmed it was due to attendance issues with that student, but the team is looking at a process for better supporting students with these issues. Mrs. Monaco added that there are check-ins and communication with students as they go through the summer, and the conversations are happening that are providing students with opportunities as well as holding them accountable.
- Discussion around the uniqueness of the program. Received an email from a current student at UB who noted that she felt very prepared to be in college and how to access resources. Another senior emailed who graduated with 33 college credits – she was messaged from her admissions counselor that she is eligible to graduate in 3 years, one full year early. The message is percolating among students now and the program is growing and building momentum with students. Mr. Bigouette noted that there is a correlation between students in the academy and their career and college plans, along with their attendance and engagement in high school. Mr. Lutterbein noted the numbers of internships and their positive impact on our students.

Administrative Reports (15 minutes)

Administrative Report – Mr. Lyle

Mr. Lyle discussed the renewal application – due on September 4, 2024, and was submitted. Site visit is October 16 and 17, 2024, earlier than expected. Meeting Thursday to determine talking points for board. Mr. Martinez will come and do a pre-visit October 8 in order to provide us with a consultant's viewpoint, those who are writing the decision about renewal. Two-day visit from Susan and the liaison, schedule will be sent to the board later this week. September 24 is a Zoom meeting call for the renewal visit. Discussed status of the state data, which is still embargoed. Looking at the renewal application, the state has noted that last year's data should not be included, so we are using 2017-2023's data, excluding covid years. Ms. Morgante noted that a huge impact on renewal is graduation rate which is currently higher than the state's average.

Permanent Board Committees

- **QA** – None
- **Finance** – None
- **Career Readiness** – None

Ad Hoc Board Committees

- Appeals – None

Old Business

Transportation (ongoing) – Mr. Lyle (5 minutes)

- Transportation is still an ongoing conversation with BPS.
- **2024-2025 District-wide Safety** (vote) – Mr. Loveria (**2 minutes**)
- Mr. Loveria noted the compliance with “trauma informed” safety drills and vote needed on District Safety Policy.
 - Motion – John Cinquino
 - Second – Steve Kottakis
 - Approved.

New Business

- **Policy** (DEI-receive) – Mr. Loveria (**5 minutes**)
 - DEI policy that a lot of districts have adopted, and we modified to fit our needs. Should appear as part of the renewal process and aligns with MTSS that is already in place. We are working on this initiative as a school. Vote at future board meeting. Mr. Cinquino asked if we have a committee for this and we do not as of yet but will develop with the board's input and stakeholders of the school.
- **Enrollment** – Mr. Loveria (**5 minutes**)
 - Currently at 2332. Will pull from waiting lists for ES and MS. Transitions to waiting lists in September should equalize by October. Discussion about waiting lists for various grade levels and why enrollment is lower in certain grade levels and the chronic issue of bussing and transportation as impacting certain grade levels.
- **Personnel report** – Mr. Lyle (**10 minutes**)
 - Mr. Lyle discussed replacements and various hires and resignations. Ms. Delgado and Nylah Deynes were students at CSAT who are now teachers. Looks better this year than last year.
 - Motion – Steve Kottakis
 - Second – John Cinquino
 - Approved.

Board going into Executive Session – 5:41pm.

Agenda Setting

Next meeting is October 8, 2024

- - Motion to end the meeting:

- - Second:

Next Meeting – October 8, 2024

Attendance in person: Joseph Berti, John Cinquino, Steve Kottakis, Bryan Carlo, Jason Campbell, Andrea Pasiaka, Ian Donnelly

Others: Andy Lyle, Tanya Moore, Garrick Loveria, Bob Shannon, Ann Morgante, Brett Lutterbein, Dara Seeley, Patrick Heyden, Sue Jurewicz, Nadine Williamson, Sarah Monaco, Chris Bigouette, Steve Sedlacko, Shane Lynch, Nicole Killion