

Charter School for Applied Technologies  
317 Vulcan Street, Buffalo, New York 14207  
**BOARD OF TRUSTEES MEETING 4/11/2023**

**MINUTES**

**BOARD MEMBERS PRESENT: In person,** Joseph Berti, John Cinquino, Steve Kottakis, Lisa Smith, Kevin Cornacchio, Michael Keller, Andrea Pasioka, Kristin Elmore-Garcia,

**Via Teleconference:** none

**UNABLE TO ATTEND:** Danielle Salasavage, Ian Donnelly, Jina Gentry

**OTHERS PRESENT: In person:** Andrew Lyle, Garrick Loveria, Tanya Moore, Patrick Heyden, Melinda Cebulski, Ann Morgante, Brett Lutterbein, Yaritza Draine, Nicole Killion, Dan Scholze, Tara Jefferson, Trevor McCabe

**MINUTES**

Motion to approve the March 30,2023 Minutes, including permanent committee reports and those submitted under ad hoc committee, made by Mr. Cornacchio, seconded by Mr. Cinquino. Minutes approved.

**PUBLIC COMMENTS**

None

**PRESENTATION**

Mr. Berti introduced Mr. Terrell Chambers and is attending today's meeting as a possible new Board member.

**Lottery Process/Results-** Mrs. Cebulski provided information on Enrollment, including an overview of activities, an update on applications received, the Intent to Return Process and the Enrollment lottery. Open Enrollment takes place yearly when CSAT releases our application for the following school year, this year beginning on November 1 and ending April 1. The Enrollment Department also administers Intent to Return forms to current students and families to determine who will return to CSAT the following school year, allowing us to predict future available slots. Currently we have 2128 students returning for the 2023-2024 School Year. Mrs. Cebulski reviewed the process of the Enrollment Lottery, noting that each year Enrollment must analyze

numbers, review Intent to Return data and predict transfers to allow for maximum enrollment. CSAT received 780 applicants during open enrollment, which is slightly lower than last year. Lori Allan & Emily Lyons have done a great job working with our marketing partners.

### **ADMINISTRATIVE REPORTS**

**Cabinet Report-**Mr. Lyle provided a handout of the memo sent by NYSED Commissioner Betty Rosa. The memo, dated June 22, 2023, notes that schools will now be required to administer New York State tests for Grades 3-8 electronically, and included a timeline for implementation. NYS will begin the transition next year with select grade levels, with paper exams eliminated entirely by 2025. CSAT must provide a device for each student taking the exams. Some participating districts have experienced issues with computer-based testing sites crashing, however, we are hopeful that technical issues will be remedied by full rollout.

### **PERMANENT BOARD COMMITTEE**

None

### **AD HOC COMMITTEES**

**Appeals-** Mr. Loveria reported two appeals: one for a Middle School student and one for an Elementary School student. The MS student was permanently suspended for aggression towards students and staff. A review was completed, and the permanent suspension was upheld. The ES has had 45 majors: the case is still being reviewed and a decision will be reported in May.

### **OLD BUSINESS**

**2023-2024 K-12 Calendar:** Mr. Lyle reminded the Board that the calendar was distributed at the March meeting for review and approval. If the dates are different from Buffalo Public Schools, we will change our calendar to save on transportation costs. A motion to accept the 2023-2024 Calendar was made by Mr. Kottakis, seconded by Mrs. Lisa Smith. Motion approved.

### **NEW BUSINESS**

**Enrollment** – *Unchanged*, Mr. Loveria reports that enrollment currently stands at 2356. No new enrollees will be accepted until the following 2023-24 calendar year.

**Personnel** – *(unchanged from March 30, 2023 meeting).*

A motion to accept the Enrollment report made by Mrs. Smith, seconded by Mr. Kottakis. Motion approved.

A motion to adjourn the regular meeting at 6:03 pm was made by Mr. Kottakis, seconded by Mrs. Cinquino. Motion approved.

**Next Meeting: May 9, 2023 @ 4:30pm**