

Charter School for Applied Technologies  
317 Vulcan Street, Buffalo, New York 14207  
**BOARD OF TRUSTEES MEETING 06/20/2023**

**MINUTES**

**BOARD MEMBERS PRESENT:** Joseph Berti, Michael Keller, John Cinquino, Lisa Smith, Ian Donnelly, Danielle Salasavage, Kevin Cornacchio, Jina Gentry, Terrell Chambers

**UNABLE TO ATTEND:** Andrea Pasioka, Steve Kottakis, Kristin Elmore-Garcia

**OTHERS PRESENT: In person:** Andrew Lyle, Garrick Loveria, Tanya Moore, Bob Shannon, Sue Jurewicz, Ann Morgante, Brett Lutterbein, Patrick Heyden, Dara Seeley, Tara Jefferson, Nicole Killian, Thomas Sullivan

**MINUTES**

Motion to approve the June 6, 2023 Minutes including permanent committee reports and those submitted under ad hoc committee, made by Mr. Cinquino, seconded by Mr. Cornacchio. Minutes approved.

**PUBLIC COMMENTS**

Mr. Berti thanked Mr. Michael Keller for his 22 years of service on the CSAT Board of Trustees. As one of the original Board members, Mr. Keller was lauded for his quiet service, especially as Chair of the Facilities Committee. The school has gone from one building to now a four-building campus. Mr. Keller offered some insights and stories of his association with CSAT over the years and pledged his continued support to CSAT.

**PRESENTATION**

None

## **ADMINISTRATIVE REPORTS**

**Cabinet Report-**Mr. Lyle reminded Board members that he will be removing and shredding all current documents from their folders. They are free to take whatever is in the folder. The same information will be posted on the Trustees dashboard. Mr. Lyle introduced Mrs. Jurewicz who highlighted the preliminary data on progress made in K-2. Mrs. Jurewicz noted that the report that's been distributed is similar in format that was presented to the Board at mid-year. The students are assessed in such areas as letter names, letter sounds, sight words, oral fluency, phonics (vowels, digraphs, and consonants) and reading grade levels. Numbers in K-2 have increased in all areas. The increases continued when you review the numbers in the sections labeled Fountas & Pinnell, ORF and Informal Decoding Inventory. The iReady Diagnostic is also reporting increased levels. Overall, good progress has been seen in each area. Discussion ensued on how to continue data evaluation to ensure our students are successful in their reading skills.

## **PERMANENT BOARD COMMITTEE**

**Quality Assurance-**Ms. Morgante presented preliminary results of Gr. 3-8 testing in ELA and Math. The results for CSAT were compared against all 133,000 school districts in New York State. The results did show some gains in ELA and Reading, though you will note that while they are still showing in the negative, there is growth taking place. As for the Math results, those numbers are still below what we would like to see. It should be noted that the numbers are skewed somewhat in that CSAT's opt out rate is close to zero while other districts opt out rate ranges from 10-28%. The state will be updating those results in the next few months and that report will be shared with the Board when it's available.

**Career Readiness-**Mr. Loveria reported on the June 8 CR meeting. The highlights include senior college plans which presently show 42 students going to 4 yr. college while 24 are headed to 2yr. college. The school asked seniors about their CR experiences and found that the school should look to better integrate the Foundational Skills in Freshmen Seminar and College & Career Success Skills. Also discussed the planned Gr. 9 Parent/Student Orientation. The Orientation will detail how the students will experience, learn and live the Foundation Skills to ensure their career success once they've graduated from CSAT.

### **AD HOC COMMITTEES**

**Appeals-** Mr. Donnelly reported that there is one appeal still pending a decision.

### **OLD BUSINESS**

**None**

### **NEW BUSINESS**

**Enrollment-** None

**Personnel-** Mr. Lyle reviewed the personnel report. The report showed two new hires in custodial and substitutes and two resignations, along with the usual leaves of absence. Other than that, the report is self-explanatory.

A motion to accept the Personnel report made by Mrs. Salasavage, seconded by Mr. Cornacchio. Motion approved.

A motion to adjourn the regular meeting at 5:40pm was made by Mr. Keller, seconded by Mr. Cinquino. Motion approved.

**Next Meeting: August 8, 2023, @4:30pm**